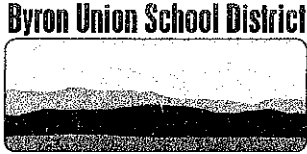


**BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT**

Location:
Excelsior Multipurpose Room
14301 Byron Highway
Byron, CA 94514



Thursday, November 18, 2010

Closed Session: 6:00 p.m.
Public Meeting: 7:00 p.m.

AGENDA

A1. OPENING CEREMONIES

1. The meeting will be called to order at **6:00 p.m.**
2. Roll Call: Board Members: Jill Sprenkel, President; Karri Murayama, Clerk
Bobbi Nugent, Elaine Landro, Kenneth Silman
Others: Ken Jacopetti, Superintendent
3. **CLOSED SESSION:**
Government Code Section 54957
Public Employee Performance Evaluation
Title: Superintendent

A2. PUBLIC MEETING: 7:00 p.m.

4. Flag Salute
5. Approval of Agenda: ACTION

B. BOARD COMMUNICATIONS

(Board Communications are provided for the purpose of sharing school-related activities, school visitations, conference attended, meetings scheduled, or correspondence.)

C. SUPERINTENDENT'S COMMUNICATIONS

D. PUBLIC PARTICIPATION

To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards are located at the entrance to the meeting room and should be turned in to the Clerk of the Board. The subject of a presentation must pertain to subjects under the jurisdiction of the Board. The President may limit each speaker to three minutes and/or set a limit of twenty (20) minutes for all speakers on any one subject. The projected timeline is a projection only, not a limitation on the length of an agenda item, and may be revised at the meeting. In accordance with the Brown Act, if a member of the public addresses an item not on the agenda, no response, discussion, or action on that item may occur.

Persons wishing to address the board when a specific agenda item is addressed will follow these general procedures. The Board President will open and close the public input period on agenda items.

E. SUPERINTENDENT REPORTS/RECOMMENDATIONS

1. STUDENT LEARNING AND ACHIEVEMENT

- a. Approve 2011-12 School Calendar Action Page 1

2. FINANCE AND FACILITIES

- a. Discussion of request for Fiscal Study by FCMAT Discussion/
Possible Action
- b. Request for discussion of Form AB1200 and related policies Information

3. **HUMAN RESOURCES**

- | | | | |
|----|---|-------------|--------|
| a. | Discussion of District Job Descriptions | Discussion | |
| b. | Sunshining of the Byron Teachers' Association intentions for the purpose of negotiating for the 2011-2012 school year | Information | Page 2 |

4. **BOARD POLICIES**

- | | | | |
|----|---|------------------------|--------|
| a. | Third Reading of CSBA Recommended Board Policy and Administrative Regulations Revisions, July, 2010 | Information/
Action | Page 3 |
|----|---|------------------------|--------|

F. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

1. **Business**
 - a. Warrants: Batches: 050, 350
2. **Minutes:** 11/4/10
3. **Donations:**
 - a. Timber Point PTA in the amount of \$222.70 for "Caught Being Good" Awards
 - b. Discovery Bay Lions Club in the amount of \$750 for DB Elementary Speech Contest and \$200 for Rachel's Challenge Wrist Bands.

H. **FUTURE MEETINGS**

The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **December 9, 2010 (Reorganizational Meeting)**

I. **UPCOMING SCHOOL ACTIVITIES:**

- November 16: Timber Point Recycle Day
- November 17-19: Minimum Days; Elementary Parent/Teacher Conferences
- November 18: Discovery Bay PTA: 3:00 pm; Board Meeting, 7:00 p.m.
- December 4: Discovery Bay Parade of Lights
- December 15: Holiday Staff Appreciation/TOY Recognition, 3:30-5:00 p.m.

J. **ADJOURNMENT:**

The meeting was adjourned at _____ p.m.

Agenda items may be taken out of order with the approval of the Chairperson and consensus of the Governing Board.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bev Nicolaisen at 809-7502. Notification at least 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to the Board Meeting.

Posted: 11/15/10

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.1.a.

Action
Information

SECTION:

STUDENT LEARNING AND ACHIEVEMENT

ACTION ITEM:

APPROVAL OF 2011-12 SCHOOL CALENDAR

BACKGROUND:

Attached is a draft of the 2011-12 school calendar as presented at the November 4, 2010 board meeting. It is being brought back to this meeting for possible approval.

PRESENTED FOR BOARD APPROVAL:

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

MOTION MADE BY: _____

BOBBI NUGENT: _____

SECONDED BY: _____

KEN SILMAN: _____

JILL SPRENKEL: _____

BYRON UNION SCHOOL DISTRICT

Discovery Bay Elem. School
1700 Willow Lake Rd., Discovery Bay 94505
(925) 809-7540

Timber Point Elem. School
40 Newbury Lane, Discovery Bay 94505
(925) 809-7550

Excelsior Middle School
14301 Byron Hwy, Byron 94514
(925) 809-7530

DRAFT

2011-2012 SCHOOL CALENDAR

DRAFT

JULY					
					1 July 4th Holiday 7/4
4	5	6	7	8	
11	12	13	14	15	
18	19	20	21	22	Staff Dev Day 7/27
25	26	27	28	29	Certificated Work Days 7/28-7/29

JANUARY					
					Legal Holiday 1/2
1	2	3	4	5	6
9	10	11	12	13	School Resumes 1/9
16	17	18	19	20	M.L. King Day 1/16
23	24	25	26	27	
30	31				

AUGUST					
					Students Begin 8/1
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	
22	23	24	25	26	
29	30	31			

FEBRUARY					
	1	2	3		
6	7	8	9	10	
13	14	15	16	17	Lincoln's Birthday 2/17
20	21	22	23	24	President's Day Holiday 2/20
27	28	29			

SEPTEMBER					
			1	2	Staff Development 9/2
5	6	7	8	9	Labor Day 9/5
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	

MARCH					
			1	2	
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	Spring Break 3/11-3/30
26	27	28	29	30	

OCTOBER					
3	4	5	6	7	Fall Break 10/3-10/14
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31					

APRIL					
2	3	4	5	6	Non-School Days 4/6-4/9
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	
30					

NOVEMBER					
	1	2	3	4	
7	8	9	10	11	Veterans Day 11/11
14	15	16	17	18	
21	22	23	24	25	Thanksgiving Recess 11/23-11/25
28	29	30			

MAY					
	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	Staff Development 5/25
28	29	30	31		Memorial Day 5/28

DECEMBER					
		1	2		
5	6	7	8	9	
12	13	14	15	16	Winter Recess 12/23-1/6
19	20	21	22	23	Board Holidays 12/23,12/30
26	27	28	29	30	Legal Holiday 12/26

JUNE					
			1		
4	5	6	(7)	8	Last Day of School 6/7
11	12	13	14	15	Teacher Work day 6/8
18	19	20	21	22	
25	26	27			

Total Student Days: 180 days

Fall Break:	10/3-10/14
Winter Break:	12/23-1/6
Spring Break:	3/19-3/30

- Legal Holiday
- Board Holiday
- Breaks: No Students/Staff
- Staff Dev. Days: No students
- () Minimum Days

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.3.b.

Action
Information

SECTION:

HUMAN RESOURCES

ACTION ITEM:

BYRON TEACHERS' ASSOCIATION SUNSHINING FOR 2011-2012 NEGOTIATIONS WITH THE
BYRON UNION SCHOOL DISTRICT

BACKGROUND:

Attached is the Byron Teachers' Association's notification to open articles of the current contract for the purpose of negotiating a successor collective bargaining agreement for the 2011-12 school year.

PRESENTED FOR BOARD APPROVAL:

MOTION MADE BY: _____

SECONDED BY: _____

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

BOBBI NUGENT: _____

KEN SILMAN: _____

JILL SPRENKEL: _____

November 12, 2010

Mr. Ken Jacopetti, Superintendent
Byron Union School District

Dear Mr. Jacopetti:

This letter is notification of the intention of the Byron Teachers Association (BTA) to open the articles listed below for the purpose of negotiating a successor collective bargaining agreement for the 2011-12 school year.

The BTA will open the following articles:

Article 1	-	Agreement
Article 2	-	Recognition
Article 3	-	Employee Rights/Discipline
Article 7	-	Compensation
Article 8	-	Health and Welfare Benefits
Article 10	-	Evaluation Procedures
Article 11	-	Transfer/Reassignment
Article 12	-	Teaching Hours
Article 13	-	Work Year
Article 14	-	Safety Conditions
Article 15	-	Class Size
Article 16	-	Leaves
Article 21	-	Effective Communication
Article 22	-	Peer Assistance and Review
Article 23	-	Job Shares

Please notify me of the articles that the Byron Union School District intends to open for negotiations for the 2011-12 collective bargaining agreement and when the relevant articles will be made public. BTA requests that the public notification be made at the earliest possible date, in order to set times for negotiations.

Sincerely,

Ellen Bower
President
Byron Teachers Association

Cc: Joan Tyryfter, Chair, BTA Bargaining Team
Bruce Colwell, Regional UniServ Staff/CTA/NEA

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.4.b.

Action
Information

SECTION:

BOARD POLICIES

ACTION ITEM:

THIRD READING OF CSBA RECOMMENDED BOARD POLICY AND ADMINISTRATIVE
REGULATIONS, JULY, 2010

BACKGROUND:

Following is the guide sheet for recommended modifications to existing board policy and administrative regulations from July, 2010.

PRESENTED FOR BOARD APPROVAL:

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

MOTION MADE BY: _____

BOBBI NUGENT: _____

SECONDED BY: _____

KEN SILMAN: _____
JILL SPRENKEL: _____

POLICY GUIDESHEET

July 2010

Page 1 of 4

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 1150 - Commendations and Awards

(BP revised; AR deleted)

Policy revised to clarify that it applies to awards given to parents/guardians, community members, businesses, and organizations. Policy also incorporates and expands material formerly in AR re: the process for submitting recommendations for awards and the types of awards that may be given, and adds designation of a day, week, or month for special recognition of volunteers.

BP/AR 1240 - Volunteer Assistance

(BP/AR revised)

Updated policy and regulation reflect **NEW LAW** (AB 346) which requires any volunteer who works with students in a student activity program (not just those who supervise, direct, or coach the activity) to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing (CTC), unless the district requires the volunteer to instead clear a Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) criminal background check or the volunteer is otherwise exempted by law.

For further information, see article in the accompanying *Policy News*.

BP/AR 1250 - Visitors/Outsiders

(BP/AR revised)

Updated policy adds Board philosophy about the importance of parent/guardian and community involvement in school programs and activities. Policy also encourages individuals to use complaint procedures and to avoid disruptive behavior on school grounds. Reorganized regulation adds requirement to post school hours.

BP 3100 - Budget

(BP revised)

Updated policy reflects Governmental Accounting Standards Board (GASB) Statement 54, which makes changes in the way public agencies must report fund balances in the general fund and gives the Board sole authority to specify purposes of funds classified as "committed" and to express, or delegate the authority to express, intended purposes of resources that result in the "assigned" fund balance.

For further information, see article in the accompanying *Policy News*.

BP 3220.1 - Lottery Funds

(BP revised)

Policy revised to reflect **NEW LAW** (AB 142) which authorizes the state Lottery Commission to establish the percentage of revenue to be allocated at a level that maximizes revenues to public education. Policy also revised to reflect Title 5 regulations which require auditors to examine whether lottery funds have been expended for the education of students and not for a noninstructional purpose, as defined.

BP 3314.2 - Revolving Funds

(BP revised)

Updated policy reorganized to reflect various types of revolving funds authorized by law, including the purposes and limits of the funds. Policy also contains new language specifying that such funds are subject to the district's internal control procedures established for the purpose of fraud prevention and financial impropriety and must be maintained in accordance with the California School Accounting Manual.

POLICY GUIDESHEET
July 2010
Page 2 of 4

AR 3460 - Financial Reports and Accountability

(AR revised)

Updated regulation deletes detailed discussion of the contents of the audit report since it is the responsibility of the auditor to complete that report. Regulation also adds new section on "Fund Balance" reflecting GASB Statement 54, which makes changes in the way fund balances in the general fund must be reported in external financial reports.

For further information, see article in the accompanying *Policy News*.

AR 3516.2 - Bomb Threats

(AR revised)

Updated regulation adds language incorporating bomb threat procedures into the district's emergency preparedness plan and/or comprehensive safety plan. Regulation also expanded to address bomb threats received through electronic means, communications during bomb threat incidents, and counseling.

BP 3516.5 - Emergency Schedules

(BP revised)

Updated policy adds language regarding seeking full average daily attendance reimbursement when an emergency situation prevents the district from meeting legal requirements for the minimum number of instructional days or minutes. Policy also adds examples of methods that may be used to notify students and parents/guardians of an emergency schedule.

BP/AR 3552 - Summer Meal Program

(BP/AR added)

New optional policy and regulation are for use by districts that have been approved by the CDE to sponsor a federally funded, state-administered Seamless Summer Feed Option (SSFO) and/or Summer Food Service Program (SFSP). Policy addresses program purposes, process for selecting sites for meal service, community outreach, record keeping, and program evaluation. Regulation contains requirements for both the SSFO and SFSP pertaining to site eligibility criteria, meal service, menu planning, advertising of available services, staff training (SFSP only), reimbursement claims, and program monitoring and reviews.

Districts are encouraged to read CSBA's policy brief, *Providing Access to Nutritious Meals During Summer*, prior to adopting this policy and regulation.

BP 3555 - Nutrition Program Compliance

(BP added)

New **MANDATED** policy reflects state and federal law prohibitions against discrimination in the National School Lunch Program, School Breakfast Program, Special Milk Program, and other child nutrition programs as well as recent enforcement activities of CDE's Nutrition Services Division based on U.S. Department of Agriculture's Food and Nutrition Service instructions.

BP 4020 - Drug and Alcohol Free Workplace

(BP revised)

MANDATED policy revised to more accurately reflect the assurances that districts must make to the CDE, including the provision of a drug-free workplace, notifications to employees about the district's policy, action that will be taken in the event an employee has violated the prohibition, and the requirement that employees abide by the policy and notify the district if convicted. Language formerly in policy re: specific discipline that will be taken against an employee deleted as this material is covered in other policies.

POLICY GUIDESHEET

July 2010

Page 3 of 4

AR 4032 - Reasonable Accommodation

(AR revised)

Updated, reorganized regulation addresses (1) the circumstances under which the district may require a job applicant to undergo a medical examination in order to provide documentation of his/her health condition, (2) the prohibition against the use of the applicant's or employee's genetic information, and (3) the persons who should be informed of the applicant's or employee's medical condition.

AR/E 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records

(AR/E revised)

Updated regulation reflects **NEW LAW** (SB 447) which requires the district to designate a custodian of records and to annually notify the DOJ regarding the identity of this person. Regulation also reflects requirement of SB 447, effective July 1, 2011, that persons designated as custodians of records must themselves receive criminal record background clearances to be eligible to serve in that capacity. Section on "Interagency Agreements" adds language on communicating with other districts participating in the interagency agreement when the district receives a report of a conviction of a serious or violent felony. Exhibit updated to reflect law re: civil action for invasion of privacy and to add legal cites for civil, criminal, and administrative penalties.

BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 346) which requires any noncertificated employee or volunteer who works with students in a student activity program such as an interscholastic athletic program (not just those who supervise, direct, or coach the activity) to obtain an Activity Supervisor Clearance Certificate from the CTC, unless the district requires the individual to clear a DOJ/FBI criminal background check prior to beginning the paid or volunteer duties.

For further information, see article in the accompanying *Policy News*.

BP 4156.2/4256.2/4356.2 - Awards and Recognition

(BP revised)

MANDATED policy revised to reflect the membership of the merit awards committee, add encouragement of staff recognition during designated recognition days, and clarify the role of the Superintendent and the Board in granting awards.

AR 4161.1/4361.1 - Personal Illness/Injury Leave

(AR revised)

MANDATED regulation revised to more directly reflect law re: the amount of sick leave an employee may use to attend to the illness of his/her child, parent, spouse, registered domestic partner, or domestic partner's child (page (b), item #6). Section on "Continued Absence After Available Leave Is Exhausted" retitled and revised to reflect **NEW COURT DECISION** re: period of differential pay is limited to a total of five months per accident or illness, even if the employee works for a period of time between sick leave increments related to the same medical condition. Section on "Verification Requirements" adds information on the Genetic Information Nondiscrimination Act.

BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions

(BP/AR revised)

Updated and reorganized policy reflects **NEW COURT DECISION** holding that trained, unlicensed school personnel are not authorized by current law to administer insulin injections to students with diabetes, even if those students are students with disabilities with individualized education programs (IEPs)

POLICY GUIDESHEET

July 2010

Page 4 of 4

or Section 504 plans, except in an emergency. Regulation reorganized to clarify contents of the physician's and parent/guardian's statements and district responsibilities, when allowing employees to administer or assist in administering medications to students.

For further information, see article in the accompanying *Policy News*.

AR 5145.8 - Refusal to Harm or Destroy Animals

(BP deleted; AR revised)

Delete unnecessary policy. Regulation revised to incorporate material formerly in BP and to reflect **NEW LAW** (AB 176) updating the terminology for recording technology which may be used as an alternative project.

BP/AR 6158 - Independent Study

(BP/AR revised)

MANDATED policy updated to (1) add material formerly in AR re: program participation is voluntary, (2) more directly reflect law re: minimum period of independent study for apportionment purposes as five "consecutive" school days, (3) revise material re: maximum length of assignments and the number of missed assignments that will trigger an evaluation of the student's participation, and (4) authorize student-teacher conferences by electronic means. Updated regulation (1) expands optional material re: considerations in approving a student's participation, (2) clarifies responsibilities of program administrator and teachers, and (3) adds requirement to retain specified auditable records for three years.

BP 6162.5 - Student Assessment

(BP revised)

Updated policy addresses possible uses of student assessment data, including **NEW LAW** (SBX5 1) which authorizes the use of the California Longitudinal Pupil Achievement Data System in staff evaluations. Policy also adds material on the use of multiple measures, disaggregation of data, test validity, proper test administration, professional development, and release of the individual record of accomplishment.

BB/E 9270 - Conflict of Interest

(BB revised; E added)

MANDATED bylaw revised and reorganized to clarify three types of analysis that must be conducted pursuant to different statutes and the common law doctrine to determine whether a conflict exists and, if so, whether the board member must abstain and/or if the contract is prohibited. Material comprising the conflict of interest code (i.e., incorporation statement, designated positions and disclosure categories) moved into a sample resolution in new Exhibit to clarify material that needs to be biannually reviewed and submitted to the code reviewing body.

Districts are encouraged to read CSBA's fact sheet, *Conflict of Interest: Key Issues for Governing Board Members*, prior to adopting this bylaw.

CONSENT AGENDA ITEMS

**November 18, 2010
BOARD MEETING**

PREPARED: 11/03/10 @ 09:32:54 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 050

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
100790	ACME CONSTRUCTION COMPANY, INC PO BOX 4710 MODESTO CA 95352	21-0090-0000-8500-6200-101-0-801	01642	007	2	050		479959.01	479959.01	926602
155685	FOSTER FARMS DAIRY DEPT 33369 P.O. BOX 44000 SAN FRANCISCO CA 94144-3369	13-5310-0000-3700-4700-000-0-000	01667	029	2	050		599.58	599.58	926603
238120	DOMINO'S PIZZA 320 BAYSHORE BLVD. SAN FRANCISCO CA 94124-1507	13-5310-0000-3700-4700-000-0-000	01666	029	2	050		812.50	812.50	926604
249325	FRESH POINT 5900 N. GOLDEN STATE BL. TURLOCK CA 95382	13-5310-0000-3700-4700-000-0-000	01692	030	2	050		343.98	343.98	926605
279225	JULIE ANN ZITO FOUNDATIONS THERAPY SVC 144 CONTINENTE AVE. #100 BRENTWOOD CA 94513	01-6500-5750-1180-5800-000-0-000	01684	029	2	050	A	1817.25	1817.25	926606
279299	BONNIE FRECKMAN 3969 COASTAL CT. DISCOVERY BAY CA 94505	01-9010-1300-1000-4350-000-0-510	05001	007	4	050		164.67	164.67	926607
		01-9010-1300-1000-4350-000-0-510	01800	999	3	050		164.67	164.67	926607
		01-9010-1300-1000-4350-000-0-510	05001	008	4	050	R	164.67	164.67	926607
296595	GOLD STAR FOODS P.O. BOX 58105 VERNON CA 90058-0105	13-5310-0000-3700-4700-000-0-000	01668	029	2	050		2818.05	2818.05	926608
305871	WILLIAM HAUN 115 COLERIDGE DRIVE VALLEJO CA 94591	01-6500-5001-2100-5200-000-0-000	05028	008	4	050		67.40	67.40	926609
305875	HAYES DISTRIBUTING 4945 INDUSTRIAL WAY BENICIA CA 94510-1039	13-5310-0000-3700-4700-000-0-000	01665	029	2	050		541.65	541.65	926610

PREPARED: 11/03/10 @ 09:32:54 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 050

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
342865	KIDZ FIRST TRANSIT, LLC. 2063 MAIN ST., #416 OAKLEY CA 94561	10/25/10 10/11-22/10 STUDENT TRA	01-7240-5001-3600-5800-000-0-000	01630	029	2	050 A	1200.00	1200.00	9266611
343580	KRAZAN & ASSOCIATES, INC. 215 W. DAKOTA AVENUE CLOVIS CA 93612	0765055 EMS INC 2 FIELD/LAB TES 0765110 EMS INC 2 FIELD/LAB TES	21-0090-0000-8500-6200-101-0-801 21-0090-0000-8500-6200-101-0-801	01619 01619	010 011	2 2	050 050	6535.00 6720.00	13255.00	9266612 9266612
379000	MICHAEL'S TRANSPORTATION, INC. 2029 BENNINGTON DRIVE VALLEJO CA 94591	62701 10/14 LHS F/T BUS	01-9014-1110-1000-5870-104-0-000	01735	999	3	050	1260.00	1260.00	9266613
417241	AT&T PAYMENT CENTER SACRAMENTO CA 95887-0001	10/10 OPTEMAN	01-0000-0000-8200-5900-000-0-000	01644	010	2	050	1304.50	1304.50	9266614
443101	JEAN PRIDGEN 2144 CYPRESS PT. DISCOVERY BAY CA 94505	DELETED TO CORRECT SUPPLY REIMBURSEMENT SUPPLY REIMBURSEMENT	01-0000-0000-2700-4350-104-0-015 01-0000-0000-2700-4350-104-0-015 01-0000-0000-2700-4350-104-0-015	05001 05001 05058	005 006 009	4 4 4	050 050 050	20.98- 20.98 20.98	20.98	9266615 9266615 9266615
470050	DEPT 31-0000281834 STAPLES CREDIT PLAN P.O. BOX 689020 DES MOINES IA 50368-9020	SUPPLIES DO SUPPLIES	01-0000-1110-1000-4300-101-0-015 01-0000-0000-7300-4350-000-0-000	01776 01777	999 999	3 3	050 050	36.05 26.08	62.13	9266616 9266616
483786	SCHOOL SERVICES OF CALIFORNIA P.O. BOX 60000 FILE 730382 SAN FRANCISCO CA 94160-3038	W062274 SCH FINANCE CONF - HELL	01-0000-0000-7150-5200-000-0-000	01754	999	3	050	190.00	190.00	9266617
496400	SOUTHWEST SCHOOL & OFFICE SPLY 805 N. BARRINGTON AVENUE ONTARIO CA 91764	CLASSROOM/TEACHER SUPPL CLASSROOM/TEACHER SUPPL OFFICE/SCHOOL SUPPLIES	01-0000-1110-1000-4300-104-0-015 01-0000-1110-1000-4300-102-0-015 01-0000-0000-2700-4350-104-0-015	01688 01689 01690	029 029 029	2 2 2	050 050 050	203.56 61.13 173.92	438.61	9266618 9266618 9266618

BYRON UNION SCHOOL DISTRICT

PREPARED: 11/03/10 @ 09:32:54 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 050

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
536995	DISCOVERY BAY ELEMENTARY PTA 1700 WILLOW LAKE RD. DISCOVERY BAY CA 94505									
	MASTERCARDS/ACADEMY	01-9150-8500-1000-4350-000-0-000	05028	005	4	050		850.00		9266619
	MASTERCARDS/DPS	01-9100-8500-5000-4300-000-0-000	05028	006	4	050		750.00	1600.00	9266619
561951	ZOOM IMAGING SOLUTIONS, INC. 200 S. HARDING BLVD. ROSEVILLE CA 95678									
885112	COPIER SUPPLIES	01-0000-0000-2700-4350-102-0-015	01671	029	2	050		163.66	163.66	9266620

PREPARED: 11/03/10 @ 09:32:54

FUND

EXPENDITURE

GENERAL FUND/COUNTY SCH SERV	8,289.20
CAFETERIA FUND	5,115.76
BUILDING FUND	493,214.01
TOTAL EXPENDITURES	506,618.97

APPROVED BY BOARD:

PRESIDENT

DATE

SECRETARY

DATE

PREPARED: 11/10/10 @ 09:50:30 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 350

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
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101010	ALAMEDA COUNTY OFFICE OF ED. ACCOUNTS RECEIVABLE 313 WEST WINTON AVENUE HAYWARD CA 94544									
	12/9 MATH STRATEGIES WS	01-0000-1110-1000-5200-102-0-015	35004	018	4	350		320.00	320.00	927693

141690	THE BANK OF NEW YORK MELLON FIN. CONTROL BILL. DEPT. P.O. BOX 19445A NEWARK NJ 07195-0445									
	10/11 BOND OBLIGATION	01-0000-0000-7300-5800-000-0-000	35004	020	4	350		600.00	600.00	927694

153920	U.S. BANK P.O. BOX 790428 ST. LOUIS MO 63179-0428									
10/22/10	CM-IPOD & ADAPTER	01-9010-1110-1000-4300-101-0-000	35005	006	4	350		271.98		927695
10/22/10	WM-AERIES CONF. LODGING	01-0000-0000-2700-5200-000-0-160	35005	031	4	350		243.70		927695
10/22/10	WM-AERIES CONF. LODGING	01-0000-0000-2700-5200-000-0-160	35005	030	4	350		253.61		927695
10/22/10	DD-FUEL	01-0000-0000-8200-4360-000-0-000	35005	013	4	350		229.34		927695
10/22/10	BM-FUEL	01-0000-0000-8200-4360-000-0-000	35005	014	4	350		214.85		927695
10/22/10	BB-BOOKS	01-9014-0000-2700-4350-104-0-000	35008	005	4	350	M	190.75		927695
10/22/10	WM-AERIES CONF. DINNER	01-0000-0000-2700-5200-000-0-160	35005	028	4	350		112.00		927695
10/22/10	BB-BOOKS	01-9014-1110-2420-4200-104-0-612	35005	016	4	350	R	105.00		927695
10/22/10	AP-PENCILS	01-9012-1110-1000-4350-102-0-000	35005	024	4	350	R	88.04		927695
10/22/10	AP-COSTUME	01-0000-0000-2700-4350-102-0-015	35005	021	4	350		82.31		927695
10/22/10	WM-FUEL	01-0000-0000-8200-4360-000-0-000	35005	009	4	350		79.87		927695
10/22/10	AP-PENCIL MACHINE	01-9012-1110-1000-4350-102-0-420	35005	020	4	350	R	67.39		927695
10/22/10	WM-VIDEO CARDS	01-0000-0000-7700-4350-000-0-000	35005	027	4	350		65.54		927695
10/22/10	BB-OFFICE SUPPLIES	01-9014-0000-2700-4350-104-0-000	35005	017	4	350		61.06		927695
10/22/10	AP-INK CARTRIDGES	01-0000-0000-2700-4350-102-0-015	35005	023	4	350		55.80		927695
10/22/10	AP-9/22 CONFLICT MGR TR	01-9012-1110-1000-4350-102-0-420	35005	018	4	350		55.09		927695
10/22/10	AP-9/22 CONFLICT MGR TR	01-9012-1110-1000-4350-102-0-420	35005	019	4	350		32.93		927695
10/22/10	CM-SUPPLIES	01-0000-0000-2700-4350-101-0-015	35005	005	4	350		32.73		927695
10/22/10	AP-TROPHIES SPELLING BE	01-9012-1110-1000-4350-102-0-000	35005	022	4	350	R	31.89		927695
10/22/10	WM-PHONE CASE	01-0000-0000-7700-4350-000-0-000	35005	026	4	350		27.30		927695
10/22/10	WM-LUGGAGE CHARGE (AZ C	01-0000-0000-7700-5200-000-0-000	35005	032	4	350		23.00		927695
10/22/10	LG-VAN WASH	13-5310-0000-3700-5800-000-0-000	35005	010	4	350		16.00		927695
10/22/10	BN-USPS POSTAGE	01-0000-0000-7400-5900-000-0-000	35005	007	4	350		12.37		927695
10/22/10	BB-BOOKS	01-9014-0000-2700-4350-104-0-000	35008	006	4	350		10.94		927695
10/22/10	WM-AERIES CONF. PARKING	01-0000-0000-2700-5200-000-0-160	35005	029	4	350		10.00		927695
10/22/10	AP-LEADERSHIP BANNER	01-9012-1110-1000-4350-102-0-000	35005	025	4	350	R	9.62		927695
10/22/10	GH-PARKING	01-0000-0000-7300-5200-000-0-000	35005	008	4	350		9.25		927695
10/22/10	LG-CAFETERIA FOOD	13-5310-0000-3700-4700-000-0-000	35005	012	4	350		8.00		927695
10/22/10	LG-SUPPLIES	13-5310-0000-3700-4350-000-0-000	35005	011	4	350		4.36		927695
10/22/10	WM-PHONE APP	01-0000-0000-7700-4350-000-0-000	35005	033	4	350		2.84		927695

155685	FOSTER FARMS DAIRY DEPT 33369 P.O. BOX 4400 SAN FRANCISCO CA 94144-3369									
	10/10 FOOD SVCS.	13-5310-0000-3700-4700-000-0-000	01667	026	2	350		654.63	654.63	927696

161748	BRENTWOOD ACE HARDWARE 8900-J BRENTWOOD BLVD. BRENTWOOD CA 94513									
56	10/10 M/O SUPPLIES	01-8150-0000-8110-4350-000-0-000	01676	021	2	350		222.68	222.68	927697

2407.56

PREPARED: 11/10/10 @ 09:50:30 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 350

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
161768	BRENTWOOD UNION SCHOOL DIST. 255 GUTHRIE LANE BRENTWOOD CA 94513	01-6500-5730-1110-5100-000-0-000	35004	005	4	350		1869.66	1869.66	927698
171164	PAULA MUELLER P.O. BOX 224 BYRON CA 94514	01-9150-8500-1000-5800-000-0-000	35004	020	4	350	A	1040.00	1040.00	927699
171250	ROSS F. CARROLL 8873 WARNEVILLE RD. P.O. BOX 1308 OAKDALE CA 95361-1308	21-0090-0000-8500-6170-101-0-801	35004	024	4	350		1270.00	1270.00	927700
209379	JOHN CORKER 2347 CHERRY HILLS DRIVE DISCOVERY BAY CA 94505	01-9150-8500-1000-4350-000-0-000	35004	021	4	350		46.62	46.62	927701
231050	DAWN HOPKINS DBA: WORDPLAY SUITE A 325 TOWN CENTRE TERRACE BRENTWOOD CA 94513	01-6500-5730-1110-5800-000-0-000	01633	026	4	350		3373.50	3373.50	927702
238120	DOMINO'S PIZZA 320 BAYSHORE BLVD. SAN FRANCISCO CA 94124-1507	13-5310-0000-3700-4700-000-0-000	01666	028	2	350		812.50	812.50	927703
249325	FRESH POINT 5900 N. GOLDEN STATE BL. TURLOCK CA 95382	13-5310-0000-3700-4700-000-0-000	01692	031	2	350		449.72	449.72	927704
258955	EMPLOYMENT DEVELOPMENT DEPT. SCHOOL EMPLOYEE FUND P.O. BOX 2482 SACRAMENTO CA 95812-2482	76-0000-0000-0000-9575-000-0-000	35004	023	4	350		7051.13	7051.13	927705
288325	GENERAL PLUMBING SUPPLY 6085 BRENTWOOD BLVD. BRENTWOOD CA 94513	01-8150-0000-8110-4350-000-0-000	35004	015	4	350		39.17	39.17	927706

PREPARED: 11/10/10 @ 09:50:30 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 350

PAYEE / INVOICE DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
403800 NEXTEL COMMUNICATION									
P.O. BOX 4181									
CAROL STREAM IL 60197-4181									
10/10 SVC	01-0000-0000-8200-5900-000-0-000	01669	021	2	350		115.82		927716
10/10 SVC	01-0000-0000-7700-5900-000-0-000	01670	026	2	350		113.42		927716
10/10 SVC	01-0000-0000-7300-5900-000-0-000	01670	025	2	350		49.08		927716
10/10 SVC	01-0000-0000-7300-5900-000-0-000	01669	025	2	350		16.36	294.68	927716
417240 AT&T									
P.O. BOX 989048									
W. SACRAMENTO CA 95798-9048									
10/10 PHONE CHARGES	01-0000-0000-8200-5900-000-0-000	01658	014	2	350		13.27	13.27	927717
483786 SCHOOL SERVICES OF CALIFORNIA									
P.O. BOX 60000									
FILE 730382									
SAN FRANCISCO CA 94160-3038									
0078836 9/10 SVCS	01-0000-0000-7300-5800-000-0-000	01614	022	4	350		185.00	185.00	927718
516130 TOWN OF DISCOVERY BAY									
C.S.D.									
1800 WILLOW LAKE ROAD									
DISCOVERY BAY CA 94505									
2579 3RD QTR WATER & SEWER	01-0000-0000-8200-5500-000-0-005	35004	009	4	350		290.67		927719
2579 4TH QTR WATER & SEWER	01-0000-0000-8200-5500-000-0-005	35004	006	4	350		227.63		927719
2580 1ST QTR WATER & SEWER	01-0000-0000-8200-5500-000-0-005	35004	007	4	350		266.15		927719
2581 2ND QTR WATER & SEWER	01-0000-0000-8200-5500-000-0-005	35004	008	4	350		248.64	451.75	927719
559325 CATHY WOODS									
40 TILLER COURT									
DISCOVERY BAY CA 94505									
PARENT MILEAGE REIMB	01-6500-5001-3600-5800-000-0-000	35004	013	4	350		216.00	216.00	927720
561950 TOSHIBA FINANCIAL SERVICES									
P.O. BOX 790448									
ST LOUIS MO 63179-0448									
11/10 COPIER LEASE	01-0000-1110-1000-5600-101-0-000	01134	029	2	350		1102.80		927721
11/10 COPIER LEASE	01-0000-1110-1000-5600-102-0-000	01134	030	2	350		1102.80		927721
11/10 COPIER LEASE	01-0000-1110-1000-5600-104-0-000	01134	031	2	350		1102.80		927721
11/10 COPIER LEASE	01-0000-0000-7150-5600-000-0-000	01134	028	2	350		1102.79	4411.19	927721
561951 ZOOM IMAGING SOLUTIONS, INC.									
200 S. HARDING BLVD.									
ROSEVILLE CA 95678									
887371 11/10 COPIER MAINT	01-0000-1110-1000-5600-000-0-000	01686	026	2	350		788.45		927722
887371 11/10 COPIER MAINT	01-0000-1110-1000-5600-101-0-000	01686	027	2	350		717.38		927722
887371 11/10 COPIER MAINT	01-0000-1110-1000-5600-102-0-000	01686	028	2	350		717.38		927722
887371 11/10 COPIER MAINT	01-0000-1110-1000-5600-104-0-000	01686	028	2	350		717.38		927722
887884 11/10 COPIER MAINT	01-0000-1110-1000-5600-102-0-000	01686	024	2	350		232.29		927722
887884 11/10 COPIER MAINT	01-0000-1110-1000-5600-104-0-000	01686	025	2	350		3405.16	3405.16	927722

PREPARED: 11/10/10 @ 09:50:30

FUND

EXPENDITURE

GENERAL FUND/COUNTY SCH SERV	45,943.50
CAFETERIA FUND	7,076.94
BUILDING FUND	1,270.00
WARRANT/PASS THROUGH FUND	7,051.13
TOTAL EXPENDITURES	61,341.57

APPROVED BY BOARD:

PRESIDENT

DATE

SECRETARY

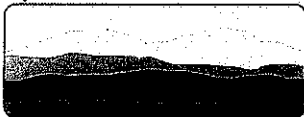
DATE

**BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT**

Location:

**Excelsior Multipurpose Room
14301 Byron Highway
Byron, CA 94514**

Byron Union School District



Thursday, November 4, 2010

MINUTES

A1. OPENING CEREMONIES

1. The meeting was called to order at **6:30 p.m.**
2. Roll Call: Board Members: Jill Sprenkel, President; Karri Murayama, Clerk
Bobbi Nugent, Elaine Landro, Kenneth Silman
Others: Ken Jacopetti, Superintendent

****ELAC Presentation:** Maddie Costa assembled parents from her ELAC committee to present data of their subgroup and discussed their hopes and fears of school experiences for Spanish-speaking families in the public school system.

A2. PUBLIC MEETING: 7:40 p.m.

3. Flag Salute
4. Approval of Agenda: A motion was made by Elaine Landro and seconded by Ken Silman to approve the agenda, removing Item E.3.b.

B. BOARD COMMUNICATIONS: All board members congratulated the re-elected board members and new board member, Jeffrey Sugimoto, and thanked the other candidates for running for a board seat and hoped that they would continue to stay involved.

Karri Murayama: Feels Jeff Sugimoto will be an asset to board; appreciated other two candidates coming to the meeting.

Bobbi Nugent: Looking forward to working with Jeff Sugimoto; attended Booville; interested in community service by students before they are seniors; had an opportunity to sit down with Dr. Rogers in Oakley to advocate for districts working with their PTAs for the benefit of the students; district needs to continue to meet with the Friends of Library to keep communications with them.

Elaine Landro: Attended Booville; went to Excelsior Haunting and enjoyed seeing students having a good time; went with Jill and Ken to "Race to Nowhere;" heard from Board Buddy and likes the idea behind it.

Ken Silman: Thanked ELAC parents for attending meeting; welcomed Jeff Sugimoto who will have an opportunity to be a part of growth of district; attended Parent University which helps parents teach their children; attended Timber Point's Literacy Night

Jill Sprenkel: Rachel's Challenge was an incredibly powerful day for students and parents and doesn't want to lose the impact over time; attended a weekly construction meeting and toured the construction site which is so beautiful and exciting; met with Kevin Graves to keep him in loop of what is happening; attended "Race to Nowhere" movie which was a powerful thought provoking movie for parents and educators, talking about what affects the high expectations of parents on their children does to them; met with a group of parents who want to know about charter schools and what that impact would be for our district; attended Excelsior staff meeting on targeted academic achievement and stated that the board supports the teachers to serve our students; wants to promote volunteerism, having parents and community get involved and train parents to become aides in specialized areas.

C. SUPERINTENDENT'S COMMUNICATIONS: Ken Jacopetti stated that David Allain, our new SRO, will be attending a two-day symposium in Sacramento, also stating that he is doing a wonderful job in district; ELAC meeting is an extension of meetings held over the past year.

D. PUBLIC PARTICIPATION: Karrie Hebert questioned the stipend that was listed and removed from this board meeting, as being excessive after others have lost and/or had reduced hours. Ellen Bower attended Excelsior's "Haunting" by invitation from Charles Miller; met with Jill Sprenkel; work together with district to get "Race to Nowhere" shown at the district; thanked Louise Colbert for getting report cards ready on Pinnacle.

E. SUPERINTENDENT REPORTS/RECOMMENDATIONS

1. STUDENT LEARNING AND ACHIEVEMENT

a. Presentation of Targeted Achievement Reports by Principals

Each school principal gave a snapshot on subgroup data and action plans for targeted and specific achievement plans.

- b. **Approve the Quarterly Uniform Complaint Form through October 31, 2010 showing no complaints filled**
A motion was made by Bobbi Nugent and seconded by Elaine Landro to approve the quarterly uniform complaint form through October 31, 2010.
Roll Call: Unanimous
- c. **Discussion on 2011-12 School Calendar Draft**
A draft of the 2011-12 school calendar was provided based on the approved Liberty High School calendar. The item will be brought back for board approval.

10:15 p.m.: It was unanimously decided to extend meeting until 11:00 pm if necessary, extending past the 10:30 p.m. deadline.

2. **FINANCE AND FACILITIES**

- a. **Approve Resolution 16-10, 2010-11 State Budget Approval**
Gaby Hellier stated that Education Code requires that, after the state budget is approved, districts must provide an updated budget within 45 days to be presented to board and public, showing revisions made based on the state budget. The only major change is the \$400,000 increase to the revenue limit. Bobbi Nugent requested that there be an item on the next board meeting agenda regarding Paul Disario's progress and what financial information he will be providing to the board members.
A motion was made by Ken Silman and seconded by Jill Sprekel to approve Resolution 16-10.
Roll Call: Unanimous
- b. **Approve expenditure of \$18,751.75 contingency overage to Ross F. Carroll on Measure C Excelsior expansion project to be paid from facility funds**
Ron Holcombe of Pacific Program Management updated the board on the status of the Excelsior Expansion Project, stating that the entry road is still targeted to be completed for use on November 17th. He explained that these additional expenditures were necessary due to exceeding contract limits not shown or known at the time of the bid approval. The biggest additions were a higher charge by Byron Irrigation District (\$32,308), additional work needed to prepare and move site storage container, temporary fencing for student protection, and unknown water utilities underneath new entry road. Mr. Holcombe stated it would delay opening of new entry road if not approved now, and that the expenditure is 16/100th of one percent of the total project, which he feels is very minimal. Bobbi Nugent would have liked a written report from Ron Holcombe rather than verbal.
A motion was made by Ken Silman and seconded by Karri Murayama to approve expenditure of \$18,751.75.
Roll Call: Ayes: Ken Silman, Jill Sprekel, Elaine Landro, Karri Murayama
Abstain: Bobbi Nugent

3. **HUMAN RESOURCES**

- a. **Approve temporary position at Discovery Bay School for the 2010-11 school year only: Instructional Aide position, 2 hours per week, targeted for fifth grade EL students to examine data and to increase students' abilities on CELDT tests at an amount not to exceed \$800 to be paid through donation funds**
A motion was made by Karri Murayama and seconded by Ken Silman to approve this temporary position at Discovery Bay School.
Roll Call: Unanimous
- b. **Approve annual stipend for the 2010-11 school year for Mike Musser, for oversight and special duties of maintenance and operations of facilities in the amount of \$10,000 already in budget**
This action item was pulled from agenda.

4. **BOARD POLICIES**

- a. **Approval of Board Bylaw 9100, Organization, Revision**
Board members discussed changing language of BB 9100 to allow more flexibility. Bobbi Nugent felt rushed to make a decision, but members agreed to Option B presented. Karri Murayama asked that "clerk" be changed to "Vice President."
A motion was made by Bobbi Nugent and seconded by Ken Silman to revise Board Bylaw 9100 as recommended.
Roll Call: Unanimous

b. **Second Reading of CSBA Recommended Board Policy and Administrative Regulations Revisions, July, 2010**

Because of the lateness of the meeting, this item will be brought back to the next meeting.

F. **CONSENT AGENDA:** Congratulations were given to Ken Jacopetti for his appointment as Superintendent. Thanks were given by Karri Murayama to the Timber Point PTA and Lions Club for their donations. It was also requested that a letter be sent to Laura Elliott to thank her for her yearly donation through the matching gift program at PG&E.

A motion was made by Ken Silman and seconded by Elaine Landro to approve the following consent agenda:

1. **Personnel**
 - a. Approve employment of Ken Jacopetti as Superintendent effective October 14, 2010, through June 30, 2013
 - b. Approve Lisa Luther's resignation of two hours of secretarial relief (one hour Discovery Bay and one hour Timber Point Schools)
 - c. Approve employment of Kim Pedro, one hour per day secretarial relief, at Discovery Bay School
 - d. Approve employment of Tina Sunseri, one hour per day secretarial relief, at Timber Point School
 - e. Approve employment of Shelly Lichlyter, teacher's aide at Discovery Play School, 3.8 hrs per day to fill vacant position
 - f. Approve employment of Sylvia Gutierrez and Laura Johnson, Discovery Play School teachers, 8 hours per day each, to fill vacant positions
2. **Business**
 - a. Warrants: Batches: 330, 340, 540
3. **Minutes:** 9/9/10 (Special Meeting); 9/16/10; 10/14/10
4. **Donations:**
 - a. Discovery Bay Lions Club in the amount of \$400 to Erika Parlog's class to support a grant for communication devices and \$200 for Rachel's Challenge bracelets
 - b. Timber Point PTA in the amount of \$2,650 for extra yard duty (\$2,500) and extra time (\$150)
 - c. Laura Elliot in the amount of \$300 through quarterly PG&E foundation matching gifts to Excelsior School
5. **Contracts with Non Public School Agencies for special education students:**
 - a. Foundations Therapy in the amount of \$2,116.50
 - b. Lynn Center in the amount of \$21,840
 - c. Word Play for four students in the amounts of \$3,000 each student

Roll Call: Unanimous

H. **FUTURE MEETINGS**

The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **November 18, and December 9 (Reorganizational Meeting) 2010**

*Karri Murayama asked that, in the future, the budget deficit tally provided by the business office be a part of the board agenda rather than just giving to board members separately. She also requested that the next board meeting include a discussion item on job descriptions and that the policy committee meet regarding revising policies on bullying and community service by students.

I. **UPCOMING SCHOOL ACTIVITIES:** December 15, 3:30-5:00: Holiday Staff Appreciation/TOY reception

J. **ADJOURNMENT:**

The meeting was adjourned at 10:59 p.m.

Clerk of the Board

Superintendent

Date Approved: _____