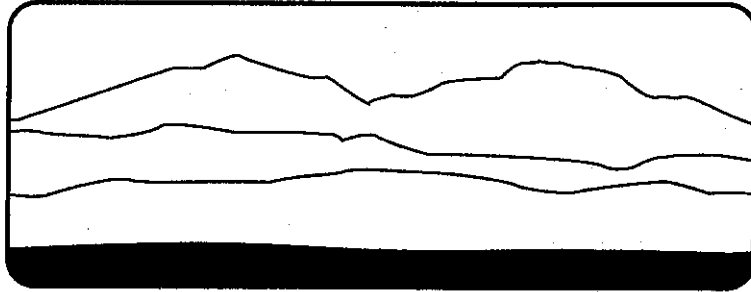


Byron Union School District

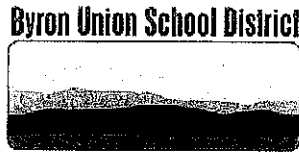


BOARD PACKET

November 4, 2010

**BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT**

Location:
Excelsior Multipurpose Room
14301 Byron Highway
Byron, CA 94514



Thursday, November 4, 2010

**ELAC Presentation: 6:30 p.m.
Public Meeting: 7:00 p.m.**

AGENDA

A1. OPENING CEREMONIES

1. The meeting will be called to order at **6:30 p.m.**
2. Roll Call: Board Members: Jill Sprenkel, President; Karri Murayama, Clerk
Bobbi Nugent, Elaine Landro, Kenneth Silman
Others: Ken Jacopetti, Interim Superintendent

A2. PUBLIC MEETING: 7:00 p.m.

3. Flag Salute
4. Approval of Agenda: ACTION

B. BOARD COMMUNICATIONS

(Board Communications are provided for the purpose of sharing school-related activities, school visitations, conference attended, meetings scheduled, or correspondence.)

C. SUPERINTENDENT'S COMMUNICATIONS

D. PUBLIC PARTICIPATION

To ensure an orderly meeting and an equal opportunity for each speaker, persons wishing to address the Board must fill out a speaker's card. Cards are located at the entrance to the meeting room and should be turned in to the Clerk of the Board. The subject of a presentation must pertain to subjects under the jurisdiction of the Board. The President may limit each speaker to three minutes and/or set a limit of twenty (20) minutes for all speakers on any one subject. The projected timeline is a projection only, not a limitation on the length of an agenda item, and may be revised at the meeting. In accordance with the Brown Act, if a member of the public addresses an item not on the agenda, no response, discussion, or action on that item may occur.

Persons wishing to address the board when a specific agenda item is addressed will follow these general procedures. The Board President will open and close the public input period on agendized items.

E. SUPERINTENDENT REPORTS/RECOMMENDATIONS

1. STUDENT LEARNING AND ACHIEVEMENT

- | | | | |
|----|--|-------------|--------|
| a. | Presentation of Targeted Achievement Reports by Principals | Information | |
| b. | Approve the Quarterly Uniform Complaint Form through October 31, 2010 showing no complaints filled | Action | Page 1 |
| c. | Discussion on 2011-12 School Calendar Draft | Information | Page 2 |

2. FINANCE AND FACILITIES

- | | | | |
|----|---|--------|--------|
| a. | Approve Resolution 16-10, 2010-11 State Budget Approval | Action | Page 3 |
| b. | Approve expenditure of \$18,751.75 contingency overage to Ross F. Carroll on Measure C Excelsior expansion project to be paid from facility funds | Action | Page 4 |

3. HUMAN RESOURCES

- | | | | |
|----|--|--------|--|
| a. | Approve temporary position at Discovery Bay School for the 2010-11 school year only: Instructional Aide position, 2 hours per week, targeted for fifth grade EL students to examine data and to increase students' abilities on CELDT tests at an amount not to exceed \$800 to be paid through donation funds | Action | |
| b. | Approve annual stipend for the 2010-11 school year for Mike Musser, for oversight and special duties of maintenance and operations of facilities in the amount of \$10,000 already in budget | Action | |

4. **BOARD POLICIES**

- | | | | |
|----|--|-------------|--------|
| a. | Approval of Board Bylaw 9100, Organization, Revision | Action | Page 5 |
| b. | Second Reading of CSBA Recommended Board Policy and Administrative Regulations Revisions, July, 2010 | Information | Page 6 |

F. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

1. **Personnel**

- a. Approve employment of Ken Jacopetti as Superintendent effective October 14, 2010, through June 30, 2013
- b. Approve Lisa Luther's resignation of two hours of secretarial relief (one hour Discovery Bay and one hour Timber Point Schools)
- c. Approve employment of Kim Pedro, one hour per day secretarial relief, at Discovery Bay School
- d. Approve employment of Tina Sunseri, one hour per day secretarial relief, at Timber Point School
- e. Approve employment of Shelly Lichlyter, teacher's aide at Discovery Play School, 3.8 hrs per day to fill vacant position
- f. Approve employment of Sylvia Gutierrez and Laura Johnson, Discovery Play School teachers, 8 hours per day each, to fill vacant positions

2. **Business**

- a. Warrants: Batches: 330, 340, 540

3. **Minutes:** 9/9/10 (Special Meeting); 9/16/10; 10/14/10

4. **Donations:**

- a. Discovery Bay Lions Club in the amount of \$400 to Erika Parlog's class to support a grant for communication devices and \$200 for Rachel's Challenge bracelets
- b. Timber Point PTA in the amount of \$2,650 for extra yard duty (\$2,500) and extra time (\$150)
- c. Laura Elliot in the amount of \$300 through quarterly PG&E foundation matching gifts to Excelsior School

5. **Contracts with Non Public School Agencies for special education students:**

- a. Foundations Therapy in the amount of \$2,116.50
- b. Lynn Center in the amount of \$21,840
- c. Word Play for four students in the amounts of \$3,000 each student

H. **FUTURE MEETINGS**

The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **November 18, and December 9 (Reorganizational Meeting) 2010**

I. **UPCOMING SCHOOL ACTIVITIES:**

- November 2: Election Day
- November 3: Timber Point Breakfast Book Club; TP PTA 6:30
- November 4: Excelsior PTSA Meeting: 6 pm
- November 5: Timber Point Western Spirit Day; Movie Night: 7-9 pm
- November 10: Discovery Bay Perfect Attendance
- November 11-12: No School
- November 16: Timber Point Recycle Day
- November 17-19: Minimum Days; Elementary Parent/Teacher Conferences
- November 18: Discovery Bay PTA: 3:00 pm; Board Meeting
- December 4: Discovery Bay Parade of Lights

J. **ADJOURNMENT:**

The meeting was adjourned at _____ p.m.

Agenda items may be taken out of order with the approval of the Chairperson and consensus of the Governing Board.

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact Bev Nicolaisen at 809-7502. Notification at least 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to the Board Meeting.

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.1.b.

Action
Information

SECTION:

STUDENT LEARNING AND ACHIEVEMENT

ACTION ITEM:

**APPROVE QUARTERLY UNIFORM COMPLAINT FORM THROUGH OCTOBER 31, 2010 SHOWING
NO COMPLAINTS FILED**

BACKGROUND:

The Quarterly Uniform Complaint form, which must receive board approval, for the quarter ending October 31, 2010 is attached showing no complaints were filed.

PRESENTED FOR BOARD APPROVAL:

MOTION MADE BY: _____

SECONDED BY: _____

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

BOBBI NUGENT: _____

KEN SILMAN: _____

JILL SPRENKEL: _____



Quarterly Uniform Complaint Form

[Education Code 35186]

District: Byron Union School District

Person completing this form:

Title: Superintendent

Quarterly Report Submission Date: *(check one)*

- April 30, 2010 (Jan-Mar 2010)
- July 31, 2010 (Apr-Jun 2010)
- October 31, 2010 (Jul-Sep 2010)
- January 31, 2011 (Oct-Dec 2010)

Date for information to be reported publicly at governing board meeting:

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area of Complaint	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials			
Teacher Vacancy or Misassignment			
Facilities Conditions			
TOTALS			

Print Name of District Superintendent

Signature of District Superintendent

November 4, 2010
Date

Please return completed form to Peggy Marshburn, Chief Communications Officer
 CCCOE – 77 Santa Barbara Rd. Pleasant Hill, CA 94523
 FAX: (925) 942-3454 E-MAIL: pmarshburn@cccoe.k12.ca.us

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.1.c.

Action
Information

SECTION:

STUDENT LEARNING AND ACHIEVEMENT

ACTION ITEM:

DISCUSSION ON 2011-12 SCHOOL CALENDAR DRAFT

BACKGROUND:

Attached is a draft of the 2011-12 school calendar based on the calendar Liberty High School approved on October 20, 2010, which is also enclosed for review.

PRESENTED FOR BOARD APPROVAL:

MOTION MADE BY: _____

SECONDED BY: _____

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

BOBBI NUGENT: _____

KEN SILMAN: _____

JILL SPRENKEL: _____

BYRON UNION SCHOOL DISTRICT

Discovery Bay Elem. School
1700 Willow Lake Rd., Discovery Bay 94505
(925) 809-7540

Timber Point Elem. School
40 Newbury Lane, Discovery Bay 94505
(925) 809-7550

Excelsior Middle School
14301 Byron Hwy, Byron 94514
(925) 809-7530

DRAFT

2011-2012 SCHOOL CALENDAR

DRAFT

JULY						
				1	July 4th Holiday	7/4
2						
	5	6	7	8		
11	12	13	14	15		
18	19	20	21	22	Staff Dev Day	7/27
25	26	27	28	29	Certificated Work Days	7/28-7/29

JANUARY							
1	2	3	4	5	6	Legal Holiday	1/2
9	10	11	12	13		School Resumes	1/9
16	17	18	19	20		M.L. King Day	1/16
23	24	25	26	27			
30	31						

AUGUST						
1	2	3	4	5	Students Begin	8/1
8	9	10	11	12		
15	16	17	18	19		
22	23	24	25	26		
29	30	31				

FEBRUARY						
		1	2	3		
6	7	8	9	10		
13	14	15	16	17	Lincoln's Birthday	2/17
20	21	22	23	24	President's Day Holiday	2/20
27	28	29				

SEPTEMBER						
			1	2	Staff Development	9/2
5	6	7	8	9	Labor Day	9/5
12	13	14	15	16		
19	20	21	22	23		
26	27	28	29	30		

MARCH						
			1	2		
5	6	7	8	9		
12	13	14	15	16		
19	20	21	22	23	Spring Break	3/11-3/30
26	27	28	29	30		

OCTOBER						
3	4	5	6	7	Fall Break	10/3-10/14
10	11	12	13	14		
17	18	19	20	21		
24	25	26	27	28		
31						

APRIL						
2	3	4	5	6	Non-School Days	4/6-4/9
9	10	11	12	13		
16	17	18	19	20		
23	24	25	26	27		
30						

NOVEMBER						
	1	2	3	4		
7	8	9	10	11	Veterans Day	11/11
14	15	16	17	18		
21	22	23	24	25	Thanksgiving Recess	11/23-11/25
28	29	30				

MAY						
	1	2	3	4		
7	8	9	10	11		
14	15	16	17	18		
21	22	23	24	25	Staff Development	5/25
28	29	30	31		Memorial Day	5/28

DECEMBER						
			1	2		
5	6	7	8	9		
12	13	14	15	16	Winter Recess	12/23-1/6
19	20	21	(22)	23	Board Holidays	12/23, 12/30
26	27	28	29	30	Legal Holiday	12/26

JUNE						
				1		
4	5	6	(7)	8	Last Day of School	6/7
11	12	13	14	15	Teacher Work day	6/8
18	19	20	21	22		
25	26	27				

Total Student Days: 180 days

Fall Break:	10/3-10/14
Winter Break:	12/23-1/6
Spring Break:	3/19-3/30

- Legal Holiday
- Board Holiday
- Breaks: No Students/Staff
- Staff Dev. Days: No students
- () Minimum Days

**Liberty Union High School District
INSTRUCTIONAL CALENDAR 2011-2012**

Board Approved 10/20/10

July							August							September						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2		1	2	3	4	5	6					1	2	3
3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
24																				
31	25	26	27 NTD	28 NTD	29 SWD	30	28	29	30	31				25	26	27	28	29	30	

October							November							December						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21 SWD	22	23	24
23	24																			
30	31	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31

January							February							March						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7				1	2	3	4					1	2	3
8	9	10	11	12	13	14	5	6	7	8	9	10	11	4	5	6	7	8	9	10
15	16	17	18	19	20	21	12	13	14	15	16	17	18	11	12	13	14	15	16	17
22	23	24	25	26	27	28	19	20	21	22	23	24	25	18	19	20	21	22	23	24
29	30	31					26	27	28	29				25	26	27	28	29	30	31

April							May							June						
Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7			1	2	3	4	5						1	2
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23
29	30						27	28	29	30	31			24	25	26	27	28	29	

Legal Holidays and Board Designated Non-School Days

Labor Day	September 5, 2011	Martin Luther King Day	January 16, 2012
Fall Break	October 3 – 15, 2011	Lincoln's Day	February 17, 2012
Veteran's Day	November 11, 2011	Washington's Day	February 20, 2012
Thanksgiving	November 23 – 25, 2011	Spring Break	March 19 – 30, 2012
Winter Break	Dec 22, 2011- Jan 6, 2012	Spring Recess	April 6 & 9, 2012
		Memorial Day	May 28, 2012

Important Dates

First Day of School	August 1, 2011
Back to School Night	TBD
Open House	TBD
Last Day of School	June 7, 2012

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.2.a.

Action
Information

SECTION:

FINANCE AND FACILITIES

ACTION ITEM:

APPROVE RESOLUTION 16-10, 2010-11 STATE BUDGET APPROVAL

BACKGROUND:

The 2010-11 budget was signed by the Governor on October 8, 2010. Education Code 42127 (i)(4) requires that "Not later than 45 days after the Governor Signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

The attached budget revisions indicate the changes made to the Byron Union School District budget based on the provisions of the signed 2010-11 budget.

PRESENTED FOR BOARD APPROVAL:

ELAINE LANDRO: _____

MOTION MADE BY: _____

KARRI MURAYAMA: _____

BOBBI NUGENT: _____

SECONDED BY: _____

KEN SILMAN: _____

JILL SPRENKEL: _____

**BEFORE THE GOVERNING BOARD
OF THE
BYRON UNION SCHOOL DISTRICT
COUTRA COSTA COUNTY, CALIFORNIA**

**IN THE MATTER OF AUTHORIZATION TO)
INCREASE/DECREASE BUDGET AND TO)
TRANSFER FUNDS DUE TO ANNUAL)
BUDGET SIGNING)**

RESOLUTION 16-10

WHEREAS, pursuant to Education code 42127 (i)(4), not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act.

WHEREAS, the Board of Trustees is required to file with the county superintendent of schools, by written resolution, any budget transfers, budget increases/decreases or inter-fund cash transfers provided for in Education Code sections 42600-42603

WHEREAS, said resolution providing for the transfers, increases/decreases and inter-fund cash transfers specified in Education Code sections 42600-42603 shall be approved by a majority vote of the members of the governing board.

THEREFORE, BE IT RESOLVED that the Byron Union School District has approved the attached budget transfers, budget increases/decreases or inter-fund cash transfers as required in Education Code sections 42600-42603 as a result of the requirements of Education Code 42127 (i)(4).

PASSED AND ADOPTED this 4th Day of November 2010 by the following vote of the Byron Union School District Board of Trustees:

AYES:

NOES:

ABSTAIN:

ABSENT:

I certify that the foregoing Resolution was duly introduced, passed and adopted as stated.

President of the Board
Byron Union School District
Contra Costa County

**BYRON UNION SCHOOL DISTRICT
2010-11 APPROVED BUDGET REVISIONS DETAIL**

BOARD MEETING: November 4, 2010

RESOLUTION NUMBER 16-10

The following factors relate to an increase/decrease in the budget as required by Ed Code 42127 (i)(4) which states that "Not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by that Budget Act."

Revision Detail		DUO	Revenue Increase (Decrease)	Expenditures Increase (Decrease)	Reserve Increase (Decrease)	Resc	Obj
GENERAL FUND (Fund 01)							
UNRESTRICTED							
1.	Revenue Limit	000	404,577			0000	8011
	Pers Reduction Transfer	000	(456)			0000	8092
	Other State Revenue - Hourly Programs	200	(113)			1100	8590
	Other State Revenue - CBET	201	11			0000	8590
	Other State Revenue - Schl Safety & Violence	202	30			0000	8590
	Other State Revenue - Art & Music	203	86			0000	8590
	Other State Revenue - Supplemental Counseling	204	95			0000	8590
	Other State Revenue - GATE	205	1,388			0000	8590
	Other State Revenue - PAR	206	467			0000	8590
	Other State Revenue - Professional Development	208	228			0000	8590
	Other State Revenue - TIIG	209	209			0000	8590
	Other State Revenue - SIP	210	336			0000	8590
	Other State Revenue - Deferred Maintenance	212	221			0000	8590
	Other State Revenue - Math & Reading Prof Dev	213	(1,957)			0000	8590
	Other State Revenue - Instructional Materials	214	344			0000	8590
	Contribution to Special Education		(29,914)			0000	8980
	Reserves - Undesignated/Unappropriated				375,552	0000	7990
RESTRICTED							
2.	Other State Revenues - ELAP		(3,348)			6286	8590
	Restricted reserves				(3,348)	6286	7994
3.	Other State Revenues - EIA		3,348			7090	8311
	Classified Salaries			3,348		7090	2000
4.	Other Local Revenues - SELPA Apportionment		(29,937)			6500	8793
	Professional Development		23			6500	8590
	Contribution - Unrestricted GF		29,914			6500	8980
5.	Other State Revenue - H-t-S Transportation		79			7230	8311
	Other State Revenue - Special Ed Transportation		92			7240	8311
	Services, Other Operating Expenses			171		7230/40	5000
TOTAL INCREASE (DECREASE) TO THE 2010-11 GENERAL FUND BUDGET			\$ 375,723	\$ 3,519	\$ 372,204		

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.2.b.

Action
Information

SECTION:

FINANCE AND FACILITIES

ACTION ITEM:

APPROVE EXPENDITURE OF \$18,751.75 CONTINGENCY OVERAGE TO ROSS. F. CARROLL ON MEASURE C EXCELSIOR EXPANSION PROJECT TO BE PAID FROM FACILITY FUNDS

BACKGROUND:

Attached is an update on the contingency accounting for Ross F. Carroll who is the Measure C underground piping and road/paving contractor. They are about 60% complete and we have exceeded our contract limits due to expenditures not defined at the time of the contract. If the work we need done is not on the contingency accounting, the work was not shown or known at the time of the bid (lease/leaseback). The District is responsible to pay the contractor for these overages.

Board approval of these expenditures at the board meeting will allow the contractor to complete the work necessary in order to get the new entry road open on the targeted date of November 19th.

PRESENTED FOR BOARD APPROVAL:

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

MOTION MADE BY: _____

BOBBI NUGENT: _____

KEN SILMAN: _____

SECONDED BY: _____

JILL SPRENKEL: _____

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.4.a.

Action
Information

SECTION:

DIRECTION OF THE DISTRICT

ACTION ITEM:

APPROVAL OF BOARD BYLAW 9100, ORGANIZATION, REVISION

BACKGROUND:

The current Board Bylaw 9100 follows. Also included are possible revisions to the bylaws in regards to "Election of Officers" as suggested by board members at the October 14th board meeting. Board members can discuss and possibly vote to amend current policy.

PRESENTED FOR BOARD APPROVAL:

MOTION MADE BY: _____

SECONDED BY: _____

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

BOBBI NUGENT: _____

KEN SILMAN: _____

JILL SPRENKEL: _____

Byron Union ESD | 9000 | BB 9100 Board Bylaws

Organization

Annual Organizational Meeting

The Board of Trustees shall hold an annual organizational meeting within the time limits prescribed by law. (Education Code 35143)

At this meeting the Board shall:

1. Elect a president and a clerk and/or vice president from its members
2. Appoint a secretary to the Board
3. Authorize signatures
4. Develop a schedule of regular meetings for the year
5. Develop a Board calendar for the year
6. Designate Board representatives

(cf. 9140 - Board Representatives)

(cf. 9320 - Meetings and Notices)

Election of Officers

The Board shall each year elect one of its members to be (clerk)/(vice president). This member shall be one who previously has not served in office, unless all the Board's members have previously served in office. After serving one year as (clerk)/(vice president), the elected member shall serve one year as president of the Board.

When the only members who have not served as officers are new to the Board, the Board may elect as (clerk)/(vice president) a Board member who has served in office.

(cf. 9224 - Oath or Affirmation)

Legal Reference:

EDUCATION CODE

5017 Term of Office

35143 Annual organizational meeting date, and notice

35145 Public meetings

GOVERNMENT CODE

54953 Meetings to be open and public; attendance

ATTORNEY GENERAL OPINIONS

68 Ops.Cal.Atty.Gen. 65 (1985)

59 Ops.Cal.Atty.Gen. 619, 621-622 (1976)

Bylaw BYRON UNION ELEMENTARY SCHOOL DISTRICT

adopted: December, 2004 Byron, California

Possible Options for Board Bylaw 9100 Revision:

Election of Officers:

Option A

The Board shall each year elect one of its members to be president and one to be clerk/vice president. No member can serve more than two consecutive years as board president.

If a member is elected to two full terms by the public, that member will be given an opportunity to serve as board president, if they want the responsibility, at least once in their two terms.

If the board president steps down from the position or relinquishes his/her seat on the board, the board clerk will step into the role of president and a new clerk will be elected for the remainder of that term.

Option B

The Board shall each year elect one of its members to be president and one to be clerk/vice president. No member can serve more than two consecutive years as board president.

If the board president steps down from the position or relinquishes his/her seat on the board, the board clerk will step into the role of president and a new clerk will be elected.

Option C

The Board shall each year elect one of its members to be president and one to be clerk/vice president. No member can serve more than three consecutive years as board president.

If a member is elected to two full terms by the public, that member will be given an opportunity to serve as board president, if they want the responsibility at least once in their two terms.

If the board president steps down from the position or relinquishes his/her seat on the board, the board clerk will step into the role of president and a new clerk will be elected.

BYRON UNION SCHOOL DISTRICT
14301 Byron Highway Byron, CA 94514
(925) 809-7500

BOARD AGENDA ITEM

E.4.b.

Action
Information

SECTION:

BOARD POLICIES

ACTION ITEM:

**SECOND READING OF CSBA RECOMMENDED BOARD POLICY AND ADMINISTRATIVE
REGULATIONS, JULY, 2010**

BACKGROUND:

Following is the guide sheet for recommended modifications to existing board policy and administrative regulations from July, 2010. This is being brought as a first reading and will not require board approval at this time.

PRESENTED FOR BOARD APPROVAL:

MOTION MADE BY: _____

SECONDED BY: _____

ELAINE LANDRO: _____

KARRI MURAYAMA: _____

BOBBI NUGENT: _____

KEN SILMAN: _____

JILL SPRENKEL: _____

POLICY GUIDESHEET

July 2010

Page 1 of 4

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 1150 - Commendations and Awards

(BP revised; AR deleted)

Policy revised to clarify that it applies to awards given to parents/guardians, community members, businesses, and organizations. Policy also incorporates and expands material formerly in AR re: the process for submitting recommendations for awards and the types of awards that may be given, and adds designation of a day, week, or month for special recognition of volunteers.

BP/AR 1240 - Volunteer Assistance

(BP/AR revised)

Updated policy and regulation reflect **NEW LAW** (AB 346) which requires any volunteer who works with students in a student activity program (not just those who supervise, direct, or coach the activity) to obtain an Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing (CTC), unless the district requires the volunteer to instead clear a Department of Justice (DOJ) and Federal Bureau of Investigation (FBI) criminal background check or the volunteer is otherwise exempted by law.

For further information, see article in the accompanying *Policy News*.

BP/AR 1250 - Visitors/Outsiders

(BP/AR revised)

Updated policy adds Board philosophy about the importance of parent/guardian and community involvement in school programs and activities. Policy also encourages individuals to use complaint procedures and to avoid disruptive behavior on school grounds. Reorganized regulation adds requirement to post school hours.

BP 3100 - Budget

(BP revised)

Updated policy reflects Governmental Accounting Standards Board (GASB) Statement 54, which makes changes in the way public agencies must report fund balances in the general fund and gives the Board sole authority to specify purposes of funds classified as "committed" and to express, or delegate the authority to express, intended purposes of resources that result in the "assigned" fund balance.

For further information, see article in the accompanying *Policy News*.

BP 3220.1 - Lottery Funds

(BP revised)

Policy revised to reflect **NEW LAW** (AB 142) which authorizes the state Lottery Commission to establish the percentage of revenue to be allocated at a level that maximizes revenues to public education. Policy also revised to reflect Title 5 regulations which require auditors to examine whether lottery funds have been expended for the education of students and not for a noninstructional purpose, as defined.

BP 3314.2 - Revolving Funds

(BP revised)

Updated policy reorganized to reflect various types of revolving funds authorized by law, including the purposes and limits of the funds. Policy also contains new language specifying that such funds are subject to the district's internal control procedures established for the purpose of fraud prevention and financial impropriety and must be maintained in accordance with the California School Accounting Manual.

POLICY GUIDESHEET

July 2010

Page 2 of 4

AR 3460 - Financial Reports and Accountability

(AR revised)

Updated regulation deletes detailed discussion of the contents of the audit report since it is the responsibility of the auditor to complete that report. Regulation also adds new section on "Fund Balance" reflecting GASB Statement 54, which makes changes in the way fund balances in the general fund must be reported in external financial reports.

For further information, see article in the accompanying *Policy News*.

AR 3516.2 - Bomb Threats

(AR revised)

Updated regulation adds language incorporating bomb threat procedures into the district's emergency preparedness plan and/or comprehensive safety plan. Regulation also expanded to address bomb threats received through electronic means, communications during bomb threat incidents, and counseling.

BP 3516.5 - Emergency Schedules

(BP revised)

Updated policy adds language regarding seeking full average daily attendance reimbursement when an emergency situation prevents the district from meeting legal requirements for the minimum number of instructional days or minutes. Policy also adds examples of methods that may be used to notify students and parents/guardians of an emergency schedule.

BP/AR 3552 - Summer Meal Program

(BP/AR added)

New optional policy and regulation are for use by districts that have been approved by the CDE to sponsor a federally funded, state-administered Seamless Summer Feed Option (SSFO) and/or Summer Food Service Program (SFSP). Policy addresses program purposes, process for selecting sites for meal service, community outreach, record keeping, and program evaluation. Regulation contains requirements for both the SSFO and SFSP pertaining to site eligibility criteria, meal service, menu planning, advertising of available services, staff training (SFSP only), reimbursement claims, and program monitoring and reviews.

Districts are encouraged to read CSBA's policy brief, *Providing Access to Nutritious Meals During Summer*, prior to adopting this policy and regulation.

BP 3555 - Nutrition Program Compliance

(BP added)

New **MANDATED** policy reflects state and federal law prohibitions against discrimination in the National School Lunch Program, School Breakfast Program, Special Milk Program, and other child nutrition programs as well as recent enforcement activities of CDE's Nutrition Services Division based on U.S. Department of Agriculture's Food and Nutrition Service instructions.

BP 4020 - Drug and Alcohol Free Workplace

(BP revised)

MANDATED policy revised to more accurately reflect the assurances that districts must make to the CDE, including the provision of a drug-free workplace, notifications to employees about the district's policy, action that will be taken in the event an employee has violated the prohibition, and the requirement that employees abide by the policy and notify the district if convicted. Language formerly in policy re: specific discipline that will be taken against an employee deleted as this material is covered in other policies.

POLICY GUIDESHEET

July 2010

Page 3 of 4

AR 4032 - Reasonable Accommodation

(AR revised)

Updated, reorganized regulation addresses (1) the circumstances under which the district may require a job applicant to undergo a medical examination in order to provide documentation of his/her health condition, (2) the prohibition against the use of the applicant's or employee's genetic information, and (3) the persons who should be informed of the applicant's or employee's medical condition.

AR/E 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records

(AR/E revised)

Updated regulation reflects **NEW LAW** (SB 447) which requires the district to designate a custodian of records and to annually notify the DOJ regarding the identity of this person. Regulation also reflects requirement of SB 447, effective July 1, 2011, that persons designated as custodians of records must themselves receive criminal record background clearances to be eligible to serve in that capacity. Section on "Interagency Agreements" adds language on communicating with other districts participating in the interagency agreement when the district receives a report of a conviction of a serious or violent felony. Exhibit updated to reflect law re: civil action for invasion of privacy and to add legal cites for civil, criminal, and administrative penalties.

BP/AR 4127/4227/4327 - Temporary Athletic Team Coaches

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW** (AB 346) which requires any noncertificated employee or volunteer who works with students in a student activity program such as an interscholastic athletic program (not just those who supervise, direct, or coach the activity) to obtain an Activity Supervisor Clearance Certificate from the CTC, unless the district requires the individual to clear a DOJ/FBI criminal background check prior to beginning the paid or volunteer duties.

For further information, see article in the accompanying *Policy News*.

BP 4156.2/4256.2/4356.2 - Awards and Recognition

(BP revised)

MANDATED policy revised to reflect the membership of the merit awards committee, add encouragement of staff recognition during designated recognition days, and clarify the role of the Superintendent and the Board in granting awards.

AR 4161.1/4361.1 - Personal Illness/Injury Leave

(AR revised)

MANDATED regulation revised to more directly reflect law re: the amount of sick leave an employee may use to attend to the illness of his/her child, parent, spouse, registered domestic partner, or domestic partner's child (page (b), item #6). Section on "Continued Absence After Available Leave Is Exhausted" retitled and revised to reflect **NEW COURT DECISION** re: period of differential pay is limited to a total of five months per accident or illness, even if the employee works for a period of time between sick leave increments related to the same medical condition. Section on "Verification Requirements" adds information on the Genetic Information Nondiscrimination Act.

BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions

(BP/AR revised)

Updated and reorganized policy reflects **NEW COURT DECISION** holding that trained, unlicensed school personnel are not authorized by current law to administer insulin injections to students with diabetes, even if those students are students with disabilities with individualized education programs (IEPs)

POLICY GUIDESHEET

July 2010

Page 4 of 4

or Section 504 plans, except in an emergency. Regulation reorganized to clarify contents of the physician's and parent/guardian's statements and district responsibilities, when allowing employees to administer or assist in administering medications to students.

For further information, see article in the accompanying *Policy News*.

AR 5145.8 - Refusal to Harm or Destroy Animals

(BP deleted; AR revised)

Delete unnecessary policy. Regulation revised to incorporate material formerly in BP and to reflect **NEW LAW** (AB 176) updating the terminology for recording technology which may be used as an alternative project.

BP/AR 6158 - Independent Study

(BP/AR revised)

MANDATED policy updated to (1) add material formerly in AR re: program participation is voluntary, (2) more directly reflect law re: minimum period of independent study for apportionment purposes as five "consecutive" school days, (3) revise material re: maximum length of assignments and the number of missed assignments that will trigger an evaluation of the student's participation, and (4) authorize student-teacher conferences by electronic means. Updated regulation (1) expands optional material re: considerations in approving a student's participation, (2) clarifies responsibilities of program administrator and teachers, and (3) adds requirement to retain specified auditable records for three years.

BP 6162.5 - Student Assessment

(BP revised)

Updated policy addresses possible uses of student assessment data, including **NEW LAW** (SBX5 1) which authorizes the use of the California Longitudinal Pupil Achievement Data System in staff evaluations. Policy also adds material on the use of multiple measures, disaggregation of data, test validity, proper test administration, professional development, and release of the individual record of accomplishment.

BB/E 9270 - Conflict of Interest

(BB revised; E added)

MANDATED bylaw revised and reorganized to clarify three types of analysis that must be conducted pursuant to different statutes and the common law doctrine to determine whether a conflict exists and, if so, whether the board member must abstain and/or if the contract is prohibited. Material comprising the conflict of interest code (i.e., incorporation statement, designated positions and disclosure categories) moved into a sample resolution in new Exhibit to clarify material that needs to be biannually reviewed and submitted to the code reviewing body.

Districts are encouraged to read CSBA's fact sheet, *Conflict of Interest: Key Issues for Governing Board Members*, prior to adopting this bylaw.

CONSENT AGENDA ITEMS

November 4, 2010
BOARD MEETING

PREPARED: 10/22/10 @ 11:36:25 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 330

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
123175	ASSOCIATED VALUATION SERVICES, INC. 1501 COFFEE RD., SUITE N MODESTO CA 95355	01-0000-0000-7300-5800-000-0-000	01655	006	2	330		470.19	470.19	918121
153920	U.S. BANK P.O. BOX 790428 ST. LOUIS MO 63179-0428	01-0000-0000-2700-4350-102-0-000	33008	016	4	330		432.02		918122
	8/23/10 AP - STAFF BREAK/LUNCH	01-0000-0000-8200-4360-000-0-000	33008	021	4	330		410.26		918122
	8/23/10 DD - FUEL	01-0000-0000-8200-4360-000-0-000	33008	022	4	330		351.42		918122
	8/23/10 BB - FUEL	01-0000-0000-8200-4360-000-0-000	33008	022	4	330		189.99		918122
	8/23/10 BN - SPED SOFTWARE	01-6500-5770-1120-4300-101-0-000	33008	010	4	330		165.70		918122
	8/23/10 MM - M/O SUPPLIES	01-8150-0000-8110-4350-000-0-000	33008	009	4	330	R	159.36		918122
	8/23/10 SB - DPS CAR MAGNETS	01-9100-8500-5000-000-0-000	33008	006	4	330		123.10		918122
	8/23/10 MM - FUEL	01-0000-0000-8200-4360-000-0-000	33008	006	4	330		174.95		918122
	8/23/10 BB - NEWLETTER SOFTWARE	01-0000-0000-2700-4350-104-0-015	33008	013	4	330		59.00		918122
	8/23/10 AP - ART PROG SUPPLIES	01-0000-1110-1000-4300-102-0-015	33008	020	4	330	R	54.85		918122
	8/23/10 BB - STAFF BREAKFAST	01-0000-0000-2700-4350-104-0-015	33008	014	4	330		51.34		918122
	8/23/10 MM - M/O SUPPLIES	01-8150-0000-8110-4350-000-0-000	33008	008	4	330		49.00		918122
	8/23/10 AP - ASCD MEMBERSHIP	01-0000-0000-2700-5300-102-0-015	33008	019	4	330		39.78		918122
	8/23/10 BB - BATTERIES	01-0000-0000-2700-5300-102-0-015	33008	015	4	330		21.48		918122
	8/23/10 BB - BOOK	01-0000-0000-2700-4350-104-0-015	33008	017	4	330	R	18.57		918122
	8/23/10 AP - LG - CAFETERIA SUPPLIES	13-5310-0000-2700-4350-102-0-015	33008	011	4	330	R	17.58		918122
	8/23/10 AP - END OF WEEK CELEBR	01-9012-0000-2700-4350-102-0-000	33008	018	4	330		15.84		918122
	8/23/10 JG - FUEL	01-0000-0000-8200-4360-000-0-000	33008	005	4	330		15.01		918122
	8/23/10 CM - PING PONG BALLS	01-0000-0000-2700-4350-101-0-015	33008	012	4	330		2249.25		918122
155685	FOSTER FARMS DAIRY DEPT 33369 P.O. BOX 44000 SAN FRANCISCO CA 94144-3369	13-5310-0000-3700-4700-000-0-000	01667	016	2	330		554.23	554.23	918123
171250	ROSS F. CARROLL 8873 WARNERVILLE RD. P.O. BOX 1308 OAKDALE CA 95361-1308	21-0090-0000-8500-6170-101-0-801	33010	005	4	330		7125.00		918124
	#12 EMS INC 1	21-0090-0000-8500-6200-101-0-801	01641	008	2	330		45424.94		918124
	#3 EMS INC #2									
209475	WADE R. ROFF DBA:CONTROL SYSTEMS SVCS P.O. BOX 2245 OAKDALE CA 95361	01-8150-0000-8110-5800-000-0-000	33009	007	4	330	A	2200.00	2200.00	918125
231050	5083 FIRE ALARM INSPECTIONS DAWN HOPKINS DBA: WORDPLAY SUITE A 325 TOWN CENTRE TERRACE BRENTWOOD CA 94513	01-6500-5730-1110-5800-000-0-000	01633	010	2	330	A	3218.25		918126
	483 8/10 SVCS	01-6500-5730-1110-5800-000-0-000	01633	011	2	330	A	700.00		918126
	484 BILINGUAL EVAL	01-6500-5730-1110-5800-000-0-000	01633	011	2	330	A	3918.25		918126

PREPARED: 10/22/10 @ 11:36:25 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 330

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
233900	DISCOVERY BAY DISPOSAL SERVICE, INC. P.O. BOX 5397 CONCORD CA 94524	01-0000-0000-8200-5570-104-0-005 01-0000-0000-8200-5570-102-0-005 01-0000-0000-8200-5570-101-0-005	01649	017	2	330	A	319.70	959.10	918127 918127 918127
238120	DOMINO'S PIZZA 320 BAYSHORE BLVD. SAN FRANCISCO CA 94124-1507	13-5310-0000-3700-4700-000-0-000	01666	013	2	330		845.00	845.00	918128
249325	FRESH POINT 5900 N. GOLDEN STATE BL. TURLOCK CA 95382	13-5310-0000-3700-4700-000-0-000 13-5310-0000-3700-4700-000-0-000 13-5310-0000-3700-4700-000-0-000 13-5310-0000-3700-4700-000-0-000	01692	019	2	330		107.75	390.95	918129 918129 918129
298535	DANIELA GARCIA 8127 MARINERS DR., #306 STOCKTON CA 95219	01-6500-5001-2100-5200-000-0-000	33009	011	4	330		140.97	140.97	918130
305871	WILLIAM HAUN 115 COLERIDGE DRIVE VALLEJO CA 94591	01-6500-5001-2100-5200-000-0-000	33009	010	4	330		56.45	56.45	918131
308190	KARRIE HEBERT 2074 CYPRESS PT. DISCOVERY BAY CA 94505	01-0000-1110-3140-5200-000-0-000	33009	014	4	330		23.90	23.90	918132
318210	HM RECEIVABLES CO LLC 14046 COLLECTIONS CTR DR CHICAGO IL 60693	01-0000-1110-1000-4100-000-0-214	01629	999	3	330		494.64	494.64	918133
342950	KUREY & ASSOCIATES 10940 TRINITY PARKWAY SUITE C #297 STOCKTON CA 95219	21-0090-0000-8500-6200-101-0-801	33009	005	4	330	A	2200.00	2200.00	918134

PREPARED: 10/22/10 @ 11:36:25 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 330

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
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482860	DANIELLE STOREY 1229 EXETER WAY BRENTWOOD CA 94513	EMS ORIENTATION REIMB	01-0000-0000-2700-4350-101-0-015	33009	013	4	330	70.89	70.89	918143
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496400	SOUTHWEST SCHOOL & OFFICE SPLY 805 N. BARRINGTON AVENUE ONTARIO CA 91764	TEACHER/CLASSROOM SUPPL	01-0000-1110-1000-4300-101-0-015	01700	015	2	330	185.97	427.64	918144
		TEACHER/CLASSROOM SUPPL	01-0000-1110-1000-4300-102-0-015	01689	017	2	330	110.30		
		TEACHER/CLASSROOM SUPPL	01-0000-1110-1000-4300-104-0-015	01688	017	2	330	57.43		
		LIBRARY SUPPLIES	01-0000-0000-2700-4350-102-0-015	01701	017	2	330	48.04		
		OFFICE SUPPLIES	01-0000-0000-2700-4350-101-0-015	01699	015	2	330	25.90		

546556	VLADIMIR ORZHAKHOVSKY VLADY AIR 409 PATRICK LANE MODESTO CA 95350	A/C REPAIR @ EMS	01-8150-0000-8110-5800-000-0-000	33009	012	4	330 A	850.00	850.00	918145
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561951	ZOOM IMAGING SOLUTIONS, INC. 200 S. HARDING BLVD. ROSEVILLE CA 95678	8/10 COPIER MAINT	01-0000-1110-1000-5600-102-0-000	01686	012	2	330	176.16	317.72	918146
		8/10 COPIER MAINT	01-0000-1110-1000-5600-104-0-000	01686	013	2	330	134.66		
		COPIER SUPPLIES	01-0000-0000-2700-4350-104-0-015	01671	013	2	330	6.90		

PREPARED: 10/13/10 @ 08:42:05 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 340

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	ENO	T	AMOUNT	TOTAL	CHECK#
100896	AMS.NET, INC. C/O FREMONT BANK P.O. BOX 4933 HAYWARD CA 94540-4933									
	DELETED TO CORRECT	01-0000-0000-7700-5800-000-0-000	34011	005	4		A	1500.00-		922621
	VOIP TRAINING	01-0000-0000-7700-5800-000-0-000	34011	006	4			1500.00		922621
	VOIP TRAINING	01-0000-0000-7700-5800-000-0-000	01778	999	3		A	1500.00	1500.00	922621
134723	AMERICAN RETROFIT SYSTEMS									
	P.O. BOX 1325	13-5310-0000-3700-5600-000-0-000	01708	010	2		A	1184.00	1184.00	922622
	DISCOVERY BAY CA 94505									
136800	4453 FREEZER @ EMS									
	AXIOM, INC.									
	2440 GOLD RIVER RD. #200									
	GOLD RIVER CA 95670									
	0002171 09-10 SARC	01-0000-0000-7300-5800-000-0-000	01654	008	2			450.00		922623
	0002265 09-10 MANDATE PREP	01-0000-0000-7300-5800-000-0-000	01653	008	2			946.25	1396.25	922623
161748	BRENTWOOD ACE HARDWARE									
	8900-J BRENTWOOD BLVD.									
	BRENTWOOD CA 94513									
	56 9/10 M/O SUPPLIES	01-8150-0000-8110-4350-000-0-000	01676	020	2			678.99	678.99	922624
161768	BRENTWOOD UNION SCHOOL DIST.									
	255 GUTHRIE LANE									
	BRENTWOOD CA 94513									
209365	10-6024 FOOD SAFETY CERT CLASS	13-5310-0000-3700-5200-000-0-000	01770	999	3			200.00	200.00	922625
	CONTRA COSTA COUNTY OFF OF ED									
	77 SANTA BARBARA ROAD									
	PLEASANT HILL CA 94523									
	11000373 09-10 EXCESS ADA	01-0000-1110-1000-5800-000-0-000	34006	009	4			312.50	312.50	922626
233900	DISCOVERY BAY DISPOSAL									
	SERVICE, INC.									
	P.O. BOX 5397									
	CONCORD CA 94524									
	0004499 10/10 SVCS	01-0000-0000-8200-5570-104-0-005	01649	022	2			319.70		922627
	0006787 10/10 SVCS	01-0000-0000-8200-5570-102-0-005	01649	021	2			319.70		922627
	0009236 10/10 SVCS	01-0000-0000-8200-5570-101-0-005	01649	020	2			319.70	959.10	922627
234000	DJ CO-OPS									
	26650 THE OLD ROAD,									
	SUITE 200									
	VALENCIA CA 91381									
	9/10 FOOD SVCS	13-5310-0000-3700-4700-000-0-000	01664	015	2			172.80	172.80	922628

PREPARED: 10/13/10 @ 08:42:05 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 340

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
265080	EXCELSIOR STUDENT GOVERNMENT 14301 BYRON HWY BYRON CA 94514	01-9010-0000-0000-8699-101-0-420	34006	008	4	340		240.00	240.00	922629
288325	GENERAL PLUMBING SUPPLY P.O. BOX 1150 BRENTWOOD CA 94513	01-8150-0000-8110-4350-000-0-000	34006	006	4	340		86.41	86.41	922630
343590	LAKESHORE LEARNING MATERIALS 2695 E. DOMINGUEZ ST. CARSON CA 90895	01-9100-8500-5000-4300-000-0-000	01733	999	3	340		190.48	190.48	922631
354511	LIBERTY UNION HIGH SCHOOL DIST 20 OAK STREET BRENTWOOD CA 94513	01-7230-1110-3600-5100-000-0-000	34006	011	4	340		16000.00	18000.00	922632
		01-7240-5001-3600-5100-000-0-000	34006	012	4	340		2000.00		922632
403800	NETEL COMMUNICATION P.O. BOX 4181 CAROL STREAM IL 60197-4181	01-0000-0000-7700-5900-000-0-000	34007	005	4	340		141.29		922633
		01-0000-0000-8200-5900-000-0-000	01669	020	2	340		123.09		922633
		01-0000-0000-7700-5900-000-0-000	01670	022	2	340		113.52		922633
		01-0000-0000-7300-5900-000-0-000	01670	021	2	340		49.14		922633
		01-0000-0000-7300-5900-000-0-000	01669	022	2	340		16.38	443.42	922633
418190	PACIFIC PROGRAM MANAGEMENT FOR EDUC. FACILITIES, INC 334 S. YOSEMITE AVENUE OAKDALE CA 95361	21-0090-0000-8100-4400-101-0-801	34006	007	4	340		4047.09	4047.09	922634
443100	KENNETH MEHLER DBA: PRESTIGE PRESS & SIGNS 325 TOWN CENTER TER., #1 BRENTWOOD CA 94513	01-0000-0000-7400-5800-000-0-000	34006	010	4	340	A	39.33	39.33	922635
498950	SPURR P.O. BOX 45526 SAN FRANCISCO CA 94145-0526	01-0000-0000-8200-5520-000-0-005	34006	005	4	340		279.57	279.57	922636

PREPARED: 10/13/10 @ 08:42:05 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 340

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
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561950 TOSHIBA FINANCIAL SERVICES
 P.O. BOX 790448 MO 63179-0448
 ST LOUIS

10-11 LEASE	01-0000-1110-1000-5600-101-0-000	01134	022	2	340			1102.80		922637
10-11 LEASE	01-0000-1110-1000-5600-102-0-000	01134	023	2	340			1102.80		922637
10-11 LEASE	01-0000-1110-1000-5600-104-0-000	01134	024	2	340			1102.80		922637
10-11 LEASE	01-0000-0000-7150-5600-000-0-000	01134	021	2	340			1102.79	4411.19	922637

561951 ZOOM IMAGING SOLUTIONS, INC.
 200 S. HARDING BLVD.
 ROSEVILLE CA 95678

877807 10/10 COPIER MAINT	01-0000-1110-1000-5600-101-0-000	01686	024	2	340			749.42		922638
877807 10/10 COPIER MAINT	01-0000-1110-1000-5600-000-0-000	01686	023	2	340			749.40		922638
878036 10/10 COPIER MAINT	01-0000-1110-1000-5600-102-0-000	01686	021	2	340			232.28		922638
878036 10/10 COPIER MAINT	01-0000-1110-1000-5600-104-0-000	01686	022	2	340			232.28		922638
887807 10/10 COPIER LEASE	01-0000-1110-1000-5600-102-0-000	01686	025	2	340			749.42		922638
887807 10/10 COPIER LEASE	01-0000-1110-1000-5600-104-0-000	01686	026	2	340			749.42	3462.22	922638

PREPARED: 10/13/10 @ 08:42:05

FUND

EXPENDITURE

GENERAL FUND/COUNTY SCH SERV

31,999.46

CAFETERIA FUND

1,556.80

BUILDING FUND

4,047.09

TOTAL EXPENDITURES

37,603.35

APPROVED BY BOARD:

PRESIDENT

DATE

SECRETARY

DATE

PREPARED: 10/20/10 @ 08:45:00 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 540

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
163565	BALLOONHEADS PRO AUDIO & LIGHTING 3023 DORCHESTER CT. STOCKTON CA 95207	01-9011-1110-1000-4300-101-0-000	01779	999	3	540	P	475.77	475.77	923627
171250	ROSS F. CARROLL 8873 WARNERVILLE RD. P.O. BOX 1308 OAKDALE CA 95361-1308	21-0090-0000-8500-6170-101-0-801 21-0090-0000-8500-6200-101-0-801	54014 01641	013 007	4 2	540 540		38475.00 103742.23	142217.23	923628 923628
174731	APPLIED BEHAVIOR CONSULTANTS, INC. 4540 HARLIN DRIVE SACRAMENTO CA 95826	01-6500-5770-1120-5800-101-0-000 01-6500-5770-1120-5800-101-0-000	01793 01793	005 006	2 2	540 540		111.87 439.08	550.95	923629 923629
228550	DEPARTMENT OF JUSTICE ACCT. OFFICE/CASHERING P.O. BOX 944255 SACRAMENTO CA 94244-2550	01-0000-0000-7400-5825-000-0-000	01648	010	2	540		330.00	330.00	923630
231050	DAWN HOPKINS DBA: WORDPLAY SUITE A 325 TOWN CENTRE TERRACE BRENTWOOD CA 94513	01-6500-5730-1110-5800-000-0-000	01633	017	2	540	A	1974.75	1974.75	923631
233921	DECKER, INC. P.O. BOX 70308 ROCHESTER HILLS MI 48307	01-0000-0000-8200-4350-000-0-000 01-0000-0000-8200-4350-000-0-000 01-0000-0000-8200-4350-000-0-000	54014 54014 01784	012 011 999	4 4 3	540 540 540	R R R	82.89 72.50 384.44	539.83	923632 923632 923632
238120	DOMINO'S PIZZA 320 BAYSHORE BLVD. SAN FRANCISCO CA 94124-1507	13-5310-0000-3700-4700-000-0-000	01666	017	2	540		682.50	682.50	923633
249325	FRESH POINT 5900 N. GOLDEN STATE BL. TURLOCK CA 95382	13-5310-0000-3700-4700-000-0-000 13-5310-0000-3700-4700-000-0-000 13-5310-0000-3700-4700-000-0-000 13-5310-0000-3700-4700-000-0-000	01692 01692 01692 01692	024 025 026 026	2 2 2 2	540 540 540 540		115.50 114.24 114.24 114.24	343.98	923634 923634 923634 923634

PREPARED: 10/20/10 @ 08:45:00 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 540

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
258955	EMPLOYMENT DEVELOPMENT DEPT. SCHOOL EMPLOYEE FUND P.O. BOX 2482 SACRAMENTO CA 95812-2482	76-0000-0000-0000-9575-000-0-000	54014	010	4	540		11844.68	11844.68	923635
265165	RECORD NOT FOUND IN BUD ENTERPRISE NETWORK SOLUTIONS, INC. 3054 FITE CIR., STE. 106 SACRAMENTO CA 95827	01-0000-0000-7700-5800-000-0-000	01617	010	2	540		300.00	300.00	923636
279225	JULIE ANN ZITO FOUNDATIONS THERAPY SVC 144 CONTINENTE AVE. #100 BRENTWOOD CA 94513	01-6500-5750-1180-5800-000-0-000	01684	017	2	540	A	1845.75	1845.75	923637
285530	GAYLORD BROS., INC. P.O. BOX 4901 SYRACUSE NY 13221-4901	01-9012-1110-2420-4350-102-0-605	01785	999	3	540	R	102.79	102.79	923638
296595	485434 LIBRARY SUPPLIES GOLD STAR FOODS P.O. BOX 58105 VERNON CA 90058-0105	13-5310-0000-3700-4700-000-0-000	01668	024	2	540		2535.26	2535.26	923639
298535	10/10 FOOD SVCS DANIELA GARCIA 8127 MARINERS DR., #306 STOCKTON CA 95219	01-6500-5001-2100-5200-000-0-000	54014	005	4	540		85.64	85.64	923640
342865	9/10 MILEAGE REIMB KIDZ FIRST TRANSIT, LLC. 2063 MAIN ST., #416 OAKLEY CA 94561	01-7240-5001-3600-5800-000-0-000	01630	015	2	540	A	1200.00	1200.00	923641
343602	10/8/10 9/10 & 10/10 SVCS LAW OFFICES OF LAURIE S. JUENBERT 910 CONTRA COSTA AVENUE BERKELEY CA 94707	01-0000-0000-7400-5880-000-0-000	54014	008	4	540	A	1798.74	1798.74	923642
	271 9/10 SVCS 272 9/10 SVCS	01-0000-0000-7400-5880-000-0-000	54014	007	4	540	A	42.00	1840.74	923642

BYRON UNION SCHOOL DISTRICT
 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 540

PAYEE / INVOICE	DESCRIPTION	CA	LN	P	BNO	T	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
354514	LIBERTY UNION HIGH SCHOOL DIST 20 OAK STREET BRENTWOOD	CA 94513												
	11000067	9/10 VEHICLE MAINT	01	0000-0000-8200-5800-000-0-000	01672	014	2	540				109.07	109.07	923643
409300	OAKLEY U.E.S.D.													
	91 MERCEDES LANE OAKLEY	CA 94561												
	11024	9/10 SDC CLASS	01	6500-5730-1110-5800-000-0-000	01774	010	2	540				2271.85	2271.85	923644
435000	ALHAMBRA & SIERRA SPRINGS													
	P.O. BOX 660579 DALLAS	TX 75266-0579												
	4866035	9/10 SVC	01	0000-0000-8200-4350-102-0-000	01656	014	2	540				154.60	154.60	923645
	4929846	9/10 SVC	01	0000-0000-8200-4350-104-0-000	01656	015	2	540				206.58	206.58	923645
	4950044	9/10 SVC	01	0000-0000-8200-4350-000-0-000	01657	018	2	540				64.23	64.23	923645
	4951972	9/10 SVC	01	0000-0000-8200-4350-101-0-000	01657	019	2	540				127.77	127.77	923645
466900	HM RECEIVABLES CO., LLC. 14046 COLLECTIONS CTR DR CHICAGO	IL 60693-												
	50700056	SPED TESTING MATERIAL	01	6500-5770-1120-4300-104-0-000	01783	999	3	540				107.07	107.07	923646
516180	TOBINWORLD 920 EAST BROADWAY GLENDALE	CA 91205												
	9/10	9/10 SVCS	01	6500-5750-1180-5800-000-0-000	01635	012	2	540				13031.77	13031.77	923647
521731	ANGELA HARPER DBA: TUMBLE TIME 1548 SOLITUDE WAY BRENTWOOD	CA 94513												
	1880	9/10 DPS CLASSES	01	9100-8500-5000-5800-000-0-000	01660	012	2	540	A			210.00	210.00	923648
538199	VILLAGE NURSERIES 1350 SUNSET RD. BRENTWOOD	CA 94513												
	00191296	PLANTS	01	9014-1110-1000-4300-104-0-420	01736	999	3	540				471.59	471.59	923649
	00191296	PLANTS	01	9014-1110-1000-4300-104-0-514	01736	005	2	540				185.00	185.00	923649
559325	CATHY WOODS													
	40 TILLER COURT DISCOVERY BAY	CA 94505												
	9/10 PARENT MILEAGE REI	01-6500-5001-3600-5800-000-0-000	54014	006	4	540						162.00	162.00	923650

BYRON UNION SCHOOL DISTRICT

PREPARED: 10/20/10 @ 08:45:00

FINAL A/P WARRANT REGISTER FOR BATCH(ES) 540

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
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560095	CONTRA COSTA ARC DBA: LYNN CENTER 1340 ARNOLD DRIVE, #127 MARTINEZ CA 94553	01-6500-5750-1180-5800-000-0-000	01631	015	2	540		7696.00	7696.00	923651
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561950	TOSHIBA FINANCIAL SERVICES P.O. BOX 790448 ST LOUIS MO 63179-0448	01-0000-1110-1000-5600-102-0-000	01501	014	2	540		706.98	1413.95	923652
	10/10 COPIER LEASE	01-0000-1110-1000-5600-104-0-000	01501	015	2	540		706.97		923652

561951	ZOOM IMAGING SOLUTIONS, INC. 200 S. HARDING BLVD. ROSEVILLE CA 95678	01-0000-1110-1000-5600-102-0-000	01686	017	2	540		104.45	179.61	923653
	882026 9/10 COPIER MAINT	01-0000-1110-1000-5600-104-0-000	01686	021	2	540		75.16		923653

BYRON UNION SCHOOL DISTRICT
FINAL A/P WARRANT REGISTER FOR BATCH(ES) 540
EXPENDITURE

PREPARED: 10/20/10 @ 08:45:00
FUND

GENERAL FUND/COUNTY SCH SERV	41,934.07
CAFETERIA FUND	4,291.09
BUILDING FUND	142,217.23
WARRANT/PASS THROUGH FUND	11,844.68
TOTAL EXPENDITURES	200,287.07

APPROVED BY BOARD:

PRESIDENT

DATE

SECRETARY

DATE

PREPARED: 10/28/10 @ 09:41:22 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 740

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
141955	BANK OF THE WEST DEPT LA 23091 PASADENA CA 91185-3091									
	821130 11/10 COMPACTOR LEASE	01-0000-0000-8200-5600-102-0-000	01659	019	2	740		460.07	924575	
	821130 11/10 COMPACTOR LEASE	01-0000-0000-8200-5600-101-0-000	01659	017	2	740		460.05	924575	
	821130 11/10 COMPACTOR LEASE	01-0000-0000-8200-5600-102-0-000	01659	018	2	740		460.05	1380.17	924575
155685	FOSTER FARMS DAIRY DEPT 33369 P.O. BOX 44000 SAN FRANCISCO CA 94144-3369									
	10/10 FOOD SVCS.	13-5310-0000-3700-4700-000-0-000	01667	028	2	740		621.55	621.55	924576
174731	APPLIED BEHAVIOR CONSULTANTS, INC. 4540 HARLIN DRIVE SACRAMENTO CA 95826									
	27440 9/10 SVCS.	01-6500-5770-1120-5800-101-0-000	01793	009	2	740		232.94	232.94	924577
178961	CSMG, INC. P.O. BOX 4408 EL DORADO HILLS CA 95762									
	15589 7/10-9/10 E-RATE	01-0000-0000-7300-5800-000-0-000	01652	010	2	740		1500.00	1500.00	924578
198400	CERCO ANALYTICAL 1100 WILLOW PASS CT. SUITE A CONCORD CA 94520-1006									
	1010040 10/10 WATER TESTING	01-0000-0000-8200-5800-000-0-000	01650	015	2	740		111.00	111.00	924579
209395	ROSA MARIA CORONA 14530 BYRON HWY., #65 BYRON CA 94514									
	PARENT MILEAGE REIMB	01-6500-5001-3600-5800-000-0-000	74021	011	4	740		135.00	135.00	924580
231040	DON WILLIAMS INSPECTIONS, INC. 3637 TRAGON STREET MADERA CA 93637									
	2003452 9/10 DSA INSPECTION SVC	21-0090-0000-8500-6200-101-0-801	01109	015	2	740		9700.00	9700.00	924581
231050	DAWN HOPKINS DBA: WORDPLAY SUITE A 325 TOWN CENTRE TERRACE BRENTWOOD CA 94513									
	498 9/10 & 10/10 SVCS.	01-6500-5730-1110-5800-000-0-000	01633	025	2	740	A	2304.00	2304.00	924582

PREPARED: 10/28/10 @ 09:41:22 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 740

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
342950	KUREY & ASSOCIATES 10940 TRINITY PARKWAY SUITE C #297 STOCKTON CA 95219	21-0090-0000-8500-6200-101-0-801 21-0090-0000-8500-6200-101-0-801	01616 01616	006 007	2 2	740 740		1590.00 1100.00	2690.00	924591 924591
388654	MOBILE MODULAR MGMT. CORP. PO BOX 45043 SAN FRANCISCO CA 94145-5043	21-0090-0000-8500-5800-101-0-801	01585	016	2	740		229.43	229.43	924592
388685	MOORMAN'S WATER SYSTEMS, INC. 2120 WILCOX RD. STOCKTON CA 95215	01-8150-0000-8110-5600-000-0-000	74021	005	4	740		527.32	527.32	924593
416475	ORGANIZED SPORTS WEAR LLC 9600 LURLINE AVENUE CHATSWORTH CA 91311	01-9010-1300-1000-4350-101-0-500	01766	999	3	740		71.83	71.83	924594
418188	PACIFIC GAS & ELECTRIC COMPANY BOX 997300 SACRAMENTO CA 95899-7300	01-0000-0000-8200-5530-101-0-005 01-0000-0000-8200-5530-102-0-005 01-0000-0000-8200-5530-102-0-005	74021 74021 74021	009 007 008	4 4 4	740 740 740		15679.37 6178.74 3836.03	25694.14	924595 924595 924595
435000	ALHAMBRA & SIERRA SPRINGS P.O. BOX 660579 DALLAS TX 75266-0579	01-0000-0000-8200-4350-101-0-000	01657	016	2	740		13.52	13.52	924596
443100	KENNETH MEHLER DBA: PRESTIGE PRESS & SIGNS 325 TOWN CENTER TER., #1 BRENTWOOD CA 94513	01-0000-0000-7300-5800-000-0-000	74021	006	4	740	A	192.02	192.02	924597

PREPARED: 10/28/10 @ 09:41:22 FINAL A/P WARRANT REGISTER FOR BATCH(ES) 740

PAYEE / INVOICE	DESCRIPTION	ACCOUNT	P.O.	LN	P	BNO	T	AMOUNT	TOTAL	CHECK#
464600	REVOLVING CASH FUND BYRON UNION SCHOOL DIST. 14301 BYRON HIGHWAY BYRON CA 94514									
	RCF#3382 TB TEST	01-0000-0000-7400-5825-000-0-000	74019	005	4	740		10.00		924598
	RCF#3383 TB TEST	01-0000-0000-7400-5825-000-0-000	74019	006	4	740		10.00		924598
	RCF#3384 FINGERPRINTS - COACHING	01-0000-0000-7400-5825-000-0-000	74019	007	4	740		18.00		924598
	RCF#3385 TB TEST	01-0000-0000-7400-5825-000-0-000	74019	008	4	740		10.00		924598
	RCF#3386 EMS JAMBOREE ENTRANCE F	01-0000-1200-1000-5800-101-0-000	74019	009	4	740		80.00		924598
	RCF#3387 DPS REFUND	01-9100-0000-0000-8689-000-0-000	74019	010	4	740		150.00		924598
	RCF#3388 10/28 F/T ENTRANCE FEE	01-0000-1110-1000-5800-101-0-015	74019	011	4	740		66.00		924598
	RCF#3390 FINGERPRINTS	01-0000-0000-7400-5825-000-0-000	74019	012	4	740		36.50	380.50	924598
473351	SAN DIEGO RESTAURANT SUPPLY 1202 MARKET STREET SAN DIEGO CA 92101									
	187399 CAFETERIA SUPPLIE	13-5310-0000-3700-4350-000-0-000	01716	999	3	740		28.84		924599
	189556 MILK COOLER	13-5310-0000-3700-4400-000-0-000	01771	999	3	740		2501.83		924599
	189709 CAFETERIA APRONS	13-5310-0000-3700-4350-000-0-000	01796	999	3	740		113.04	2643.71	924599
496400	SOUTHWEST SCHOOL & OFFICE SPLY 805 N. BARRINGTON AVENUE ONTARIO CA 91764									
	588524 CLASSROOM/TEACHER SUPPL	01-0000-1110-1000-4300-102-0-015	01689	030	2	740		122.12		924600
	589482 ACADEMY SUPPLIES	01-9150-8500-1000-4300-000-0-000	74020	020	4	740		25.89		924600
		01-0000-1110-1000-4300-104-0-015	01688	031	2	740		7.10	155.11	924600
506323	SABRE BACKFLOW, INC. 2974 DELTA FAIR BLVD., #111 ANTIOCH CA 94509-4164									
	989 BACKFLOW TESTING	01-8150-0000-8110-4350-000-0-000	74021	010	4	740		220.00	220.00	924601
527625	UNITED SITE SERVICES 3408 HILLCAP AVENUE SAN JOSE CA 95136-1306									
	160824 7/10 FENCE RENTAL	21-0090-0000-8500-6170-101-0-801	01731	016	2	740		38.24		924602
	200381 10/10 FENCE RENTAL	21-0090-0000-8500-6170-101-0-801	01731	017	2	740		38.24	76.48	924602
546575	DLR GROUP WWCOT 809 SYLVAN AVENUE, SUITE 101 MODESTO CA 95350									
	0077759 9/10 EMS EXPANSION	21-0090-0000-8500-6200-101-0-801	01285	015	2	740		4970.34	4970.34	924603

PREPARED: 10/28/10 @ 09:41:22

FUND

EXPENDITURE

GENERAL FUND/COUNTY SCH SERV	37,897.78
CAFETERIA FUND	8,759.35
BUILDING FUND	17,666.25
TOTAL EXPENDITURES	64,323.38

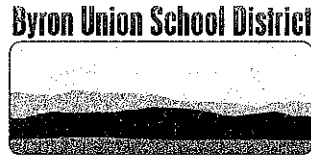
APPROVED BY BOARD:

_____/_____/_____
PRESIDENT DATE

_____/_____/_____
SECRETARY DATE

BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT

Location:
District Office Conference Room
14301 Byron Highway
Byron, CA 94514



Thursday
September 9, 2010
6:00 p.m.

SPECIAL MINUTES

A. OPENING CEREMONIES

1. The meeting was called to order at 6:00 p.m.
2. Roll Call: Board Members: Jill Sprenkel, President; Karri Murayama, Clerk;
Bobbi Nugent; Ken Silman; Elaine Landro
Others: Ken Jacopetti, Interim Superintendent
3. Approval of Agenda

B. PUBLIC PARTICIPATION: None

C. CLOSED SESSION

1. **Government Code Section 54957**
Conference with Labor Negotiators
Agenda Representatives: Ken Jacopetti, Gaby Hellier
Organization: California School Employees' Association

D. FUTURE MEETINGS

The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **September 16, 2010**

E. ADJOURNMENT:

The meeting was adjourned at 6:30 p.m.

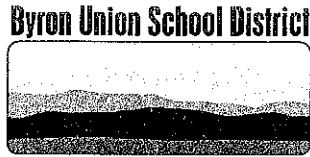
Clerk of the Board

Superintendent

Date Approved: _____

**BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT**

Location:
Excelsior Multipurpose Room
14301 Byron Highway
Byron, CA 94514



Thursday, September 16, 2010

MINUTES

A1. OPENING CEREMONIES

1. The meeting was called to order at 5:00 p.m.
2. Roll Call: Board Members: Jill Sprenkel, President;
Bobbi Nugent, Elaine Landro, Kenneth Silman
Others: Ken Jacopetti, Interim Superintendent
Absent: Karri Murayama, Clerk
3. **CLOSED SESSION:**
Government Code Section 54957.6
Conference with Labor Negotiators
Agency: Ken Jacopetti, Gaby Hellier
Organizations: All employee groups

Board Member, Bobbi Nugent, had to leave the meeting at 6:15 p.m.

A2. PUBLIC MEETING: Reopened: 6:15 p.m.

4. Flag Salute
5. Approval of Agenda
6. Report Out from Closed Session: None

B. BOARD COMMUNICATIONS

Ken Silman: At Timber Point School, there is a 4th grade Olympics tomorrow; 4th grade Indian festival next week; Teacher of the Year dinner is next Thursday; would like to make sure discussion is held in regards to next year's calendar, and for administration should be part of the discussion with surrounding districts, especially Liberty High School District.

Jill Sprenkel: The play, "The Aliens Are Coming" is currently being presented; a parent contacted her, praising the Excelsior support team, in particular Erica Hornnes as the teacher.

- C. SUPERINTENDENT'S COMMUNICATIONS:** Education Foundation had its first meeting; its purpose is to creativity go out into community and generate funds for schools; districts are relying more on communities to support programs; next Wednesday's staff development will address public relations. Bridge Team met this week which is an emotional and social support for students, promoting anti bullying, with every student having the right to feel safe.

D. PUBLIC PARTICIPATION: None

E. SUPERINTENDENT REPORTS/RECOMMENDATIONS

1. HUMAN RESOURCES

- a. **Ratification of the 2009-2011 Contract between the California School Employees Association and the Byron Union School District**

The tentative agreement was reworded and brought back to the bargaining unit for their vote. The unit unanimously voted to approve the tentative agreement as rewritten.

A motion was made by Ken Silman and seconded by Elaine Landro to ratify the 2009-2011 contract

with CSEA.

Roll Call: Ayes: Ken Silman, Elaine Landro, Jill Sprenkel

Absent: Bobbi Nugent, Karri Murayama

2. STUDENT LEARNING AND ACHIEVEMENT

a. Update on Aeries Training

The Aeries software was approved at a not to exceed amount of \$60,000, which included training. Mrs. Hellier updated the board showing that the district is significantly under \$60,000 at this time.

F. CONSENT AGENDA

A motion was made by Elaine Landro seconded by Jill Sprenkel to approve the consent agenda:

1. Personnel

- a. Employment of Jennifer Jarvis, Teachers' Aide at Discovery Play School, 3.8 hours per day
- b. Jacey Foreman and Jamie Griggs, 50/50 Job Share Teaching Position at Timber Point School for the 2010-11 school year
- c. Veronica Caballeros as Bilingual office aide at Discovery Bay School for the 2010-11 school year only funded by the Discovery Bay School PTA
- d. Rebecca Coleman as Technology Site Support at Discovery Bay School for the 2010-11 school year only funded by local donations in the amount of \$500 stipend

Roll Call: Ayes: Ken Silman, Elaine Landro, Jill Sprenkel

Absent: Bobbi Nugent, Karri Murayama

G. BOARD RETREAT TOPICS: A snapshot of activities was discussed related to goals set last year. More indepth discussions will be held at future meetings. Site plans will encompass many of the items.

1. Sixth Grade Science Camp/Charles Miller	2. Student Uniforms/Charles Miller
3. Community Service Process/Danielle Storey	4. Rachel's Challenger/Danielle Storey
5. SARB Process/Allan Petersdorf	6. GATE Program/Brian Burnight
7. Technology Update/Willie Marlin	8. Pacing Guides/Greg Ruiz
9. Website Update/Greg Ruiz	10. Public Relations Campaign/Greg Ruiz
11. Education Foundation/Greg Ruiz	12. API/1,000 Low Performing Schools
13. Stipend Protocol	14. Board Committee Updates

H. FUTURE MEETINGS

The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **October 14, 2010**

I. UPCOMING SCHOOL ACTIVITIES

J. ADJOURNMENT:

The meeting was adjourned at 8:26 p.m.

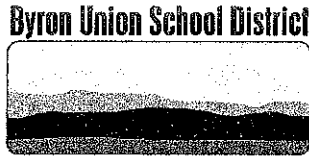
Clerk of the Board

Superintendent

Date Approved: _____

**BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT**

Location:
Excelsior Multipurpose Room
14301 Byron Highway
Byron, CA 94514



Thursday, October 14, 2010

Closed Session: 6:00 p.m.
Public Meeting: 7:00 p.m.

MINUTES

A1. OPENING CEREMONIES

1. The meeting was called to order at **6:00 p.m.**
2. Roll Call: Board Members: Jill Sprenkel, President; Karri Murayama, Clerk
Bobbi Nugent, Elaine Landro, Kenneth Silman
Others: Ken Jacopetti, Interim Superintendent
3. **CLOSED SESSION:**
Government Code Section 54957
Public Employee Performance Evaluation
Title: Interim Superintendent

A2. PUBLIC MEETING: Reopened at 7:12 p.m.

4. Flag Salute
5. Approval of Agenda: A motion was made by Ken Silman and seconded by Elaine Landro to approve the agenda, changing Consent Agenda Item 1.e. to read: Employment of Jay Mattox as .5 FTE Music Instructor at Excelsior beginning November 29, 2010.
6. Report Out from Closed Session: None

B. BOARD COMMUNICATIONS

Ken Silman: Felt Greg Ruiz' internal newsletter was helpful and productive; attended the Teacher of the Year Dinner honoring Kerry Flaherty; encouraged everyone to attend and support activities planned at all sites
Bobbi Nugent: Attended part of the CPI training held at Excelsior School; with upcoming board member elections, wanted to take the opportunity to thank Karri Murayama for her dedication to the district and for helping her as a board member.
Karri Murayama: Excited that the country is taking a strong stand on education and feels that good things will come out of it; glad to see actual buildings being constructed at Excelsior School

C. SUPERINTENDENT'S COMMUNICATIONS: Ken Jacopetti also attended the Teacher of the Year Dinner and was impressed with all of the dynamic presentations by the honorees; calibration of writing update will be presented at the November 4th board meeting; was impressed with the number of people attending Timber Point's Brown Bag Lunch and Grandparents' Day; the district is continuing to monitor finances which is a critical piece to move forward.

D. PUBLIC PARTICIPATION:

Shannon Skinner urged the district to contact the county librarian, Anne Cain, in regards to a possible joint use library; she also had concerns about the procedures used by the lunch program at Excelsior
Betty Sanchez had a question about YouTube procedures and what will be the process for approving sites that are added to classrooms.
Lisa Hodgson read her letter regarding Items E.2.a. and b., feeling that, with financial crisis, the district monies should not be spent on anything other than students.
Ellen Bower also attended the TOY dinner which was a nice evening for Kerry Flaherty; the BTA is providing assistance to the district: assigned board buddies to board members, provided babysitting at Literacy Night, helped sponsor staff development lunch; she also stated that she appreciated Greg Ruiz's internal newsletter spotlighting certificated staff.

E. SUPERINTENDENT REPORTS/RECOMMENDATIONS

1. FINANCE AND FACILITIES

a. Measure C Update/Ron Holcombe, Pacific Program Management

Ron Holcombe reported that the structural steel has been delivered to the site, the underground electrical and plumbing is 99% complete, concrete curbs have been installed. The new entry road should be functional on November 17th. It was requested that updates be given to the staff and students at a Monday huddle.

b. Financial Update/ Approve Resolution 15-10, Authorization to Increase/Decrease Budget Transfers

A motion was made by Ken Silman and seconded by Karri Murayama to approve Resolution 15-10.
Roll Call: Unanimous

c. State Budget Update

Gaby Hellier, Chief Business Official, presented information given at the recent School Services of California budget update as a result of the budget passed and signed by the governor. It was reported that, based on the current updates and monies to be received from the state, the district is no longer deficit spending for the 2010-11 school year. However, there are many uncertainties such as possible midyear budget cuts, cash deferrals which causes cash flow limitations, possibility of increased special education costs, etc.

2. DIRECTION OF THE DISTRICT

a. Approve CSBA Masters in Governance Training, registration costs only, at a not to exceed amount of \$1,600 per interested board member

There was discussion by board members and audience regarding the importance of board training to build its own capacity as a board, especially in hard financial times, and whether the district should pay for just the registration cost or cover the additional costs to the board member as well.

A motion was made by Bobbi Nugent and seconded by Elaine Landro to approve CSBA Masters in Governance Training at a not to exceed amount of \$2,500 for an interested board member to attend.

Roll Call: Ayes: Karri Murayama, Bobbi Nugent, Elaine Landro

Nos: Ken Silman, Jill Sprenkel

Motion passed.

b. Approve CSBA Annual Conference attendance by interested board members and Superintendent, registration costs only, at a not to exceed amount of \$455 per person, or \$650 for new board member and Superintendent to attend new board member training in addition to Conference

There was additional discussion by board members and audience regarding the importance of board training, especially in hard financial times, and whether the district should pay for just the registration costs or cover the additional costs to the board members as well.

A motion was made by Bobbi Nugent and seconded by Ken Silman to approve CSBA Annual Conference attendance by interested board members and the Superintendent, and to cover expenses incurred by those attending.

Roll Call: Ayes: Bobbi Nugent, Karri Murayama, Elaine Landro

No: Jill Sprenkel

Abstain: Ken Silman

Motion passed.

c. Review of Board Bylaw 9100, Organization

Some board members had concerns about the current Board Bylaw 9100 in regards to the presidency and limitations of terms. Alternate wording was suggested. The board policy committee will meet and send out draft revisions for possible approval at the November 4 board meeting.

At 10:15 p.m., based on board policy that it is necessary to agree to conduct meetings past 10:30 p.m., a motion was made to extend the meeting one hour, or until 11:15 p.m. Roll Call: Unanimous

- d. **Discussion regarding Teacher of the Year Reception to be organized by Board Hospitality Committee**
It was decided that the hospitality committee would organize a Teacher of the Year Reception prior to the November 4 board meeting, possibly beginning at 4:00 p.m. Notifications will go out within the next few days so that staff can plan accordingly.

3. **BOARD POLICIES**

- a. **First Reading of CSBA Recommended Board Policy and Administrative Regulations Revisions, July, 2010**
This item will be brought back to the November 4, 2010 board meeting.

F. **CONSENT AGENDA**

Minutes of September 16th were pulled from agenda. It was noted that the contract that enables Sara Madrigal to provide therapist services while working on the requirements for her therapist license will pay a supervisor to oversee her volunteer hours while serving her volunteer hours at the district.

A motion was made by Ken Silman and seconded by Jill Sprenkel to approve the consent agenda.

1. **Personnel**

- a. Employment of Lisa Luther, 3.83 hours per day Food Services Assistant
- b. Employment of Amy Brossard, music docent at Timber Point School for the 2010-11 school year
- c. Employment of Kari Prieto, 3.5 hour per day Special Education Instructional Aide at Discovery Bay School
- d. Employment of Rocio Ceja, 3.5 hour per day Special Education Instructional Aide at Excelsior School
- e. Employment of Jay Mattox as .5 FTE Music Instructor at Excelsior beginning November 29, 2010.

2. **Business**

- a. Warrants: Batches: 030, 530, 730, 040
- b. Approve contract with Sara Madrigal to provide counseling/psychotherapy therapy at a not to exceed amount of \$2,500

3. **Minutes:** 9/9/10; [9/16/10 pulled]

4. **Donations:**

- a. Discovery Bay P.T.A. in the amount of \$4,500 (art: \$3,000; music: \$1,000; classroom aides: \$500); \$183.73: art supplies
- b. Timber Point P.T.A. in the amount of \$6,000 (reading specialist); \$6,000 (art, music, library)
- c. Automated Computer Environments in the amount of \$100 for DBE Library Fund

Roll Call: Unanimous

H. **FUTURE MEETINGS**

The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **November 4, 2010**

I. **UPCOMING SCHOOL ACTIVITIES:**

- October 18-29: Discovery Bay School Food Drive
- October 18-22: Excelsior Middle School Canned Food drive
- October 19: Academy Fall Performance: 7-8 pm
- October 21: Timber Point Recycle Day/Literacy Night; Rachel's Challenge: Assemblies; Parent/Community: 7:00 p.m.
- October 23: Discovery Bay School Booville: 5-8 pm
- October 27: Timber Point Family Science Night
- October 29: Halloween Parades: TP: 8:45 am, DB: 10 am; Excelsior Haunting, 3-5 pm
- November 4: Board Meeting

Adjourned to reconvene closed session: 10:50 p.m.

J. **ADJOURNMENT:**

The meeting was adjourned at 11:15 p.m.

Clerk of the Board

Superintendent

Dated Approved: _____