

BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT

Location:
TIMBER POINT SCHOOL
LIBRARY
40 Newbury Lane
Discovery Bay, CA 94505

Byron Union School District



Thursday, July 30, 2009

MINUTES

A. OPENING CEREMONIES

1. The meeting was called to order at 7:10 p.m.
2. Roll Call: Board Members: Kenneth Silman, President; Jill Sprenkel, Clerk
Lisa Hultz, Karri Murayama, Bobbi Nugent
Others: Eric Prater, Superintendent
3. Flag Salute
4. Approval of Agenda: ACTION

B. BOARD COMMUNICATIONS: Karri Murayama attended reception for Charles Miller and Willie Marlin and thanked Dr. Miller for trying to bring back AnComm. Jill Sprenkel is looking forward to a great year. Lisa Hultz attended Discovery Bay's Sneak-a-Peak and said that Measure C project work is going to be fabulous. Bobbi Nugent welcomed Dr. Miller; stated she would love to see us apply for Dow Corporation grant for science and environment and questioned status of insert for DB Press that Pacific Program Management would sponsor; Ms. Nugent also stated that there is still an opening on the Measure C COC committee; would like to see emergency procedures listed in the employee handbook. Ken Silman welcomed Dr. Miller and Mr. Marlin; he also thanked Ben Scinto for his service to the district and felt the preschool had a good start and wonderful potential.

C. SUPERINTENDENT'S COMMUNICATIONS: Mr. Prater reported that better preparation is being made earlier for this year's staff development time. He also stated that the board met five times during the summer and some big decisions were made by them to invest in the district. Mr. Prater thanked the administrative team for working so hard to get the school year started and acknowledged Mrs. Storey for her work with the preschool.

D. PUBLIC PARTICIPATION: Betty Sanchez stated that she felt clubs need process to be formed.

E. SUPERINTENDENT REPORTS/RECOMMENDATIONS

1. STUDENT LEARNING & ACHIEVEMENT

a. Superintendent Report: "State of State"

Mr. Prater gave his "State of the State" report and listed accomplishments, student achievement goals, wellness, Measure C projects, communication and relationships are key, and priorities for 2009-2010. Jill Sprenkel and Lisa Hultz was appreciative of Mr. Prater's sensitivity.

b. Review Board Policy/Admin. Regulations 6145, Extra Curricular and Co-Curricular Activities

In reviewing procedures in place, forms are not consistent with board policy. Karri Murayama feels urgency in aligning practices are necessary for safety net for kids. The board directed Eric Prater, Charles Miller, Gaby Hellier, and Ken Jacopetti to align procedures and protocols with board policy and Education Code. Meetings will be held with key stakeholders to produce new forms and set of procedures.

c. Discovery Play School Preschool Update/D. Storey

Mrs. Storey presented information on the early childhood education and school age care programs, along with corresponding costs and revenue.

- d. **Accept Quarterly Uniform Complaint Form for period ending June 30, 2009, showing no complaints filed**

A motion was made by Lisa Hultz and seconded by Jill Sprenkel to accept the Quarterly Uniform Complaint form for the period ending June 30, 2009 with no complaints filed.
Roll Call: Unanimous

2. FINANCE AND FACILITIES

- a. **Measure C update**

Pictures were shown of the progress being made with Measure C funds.

- b. **Approve Contra Costa County Transportation Agreement for 2009-2010 school year**

A motion was made by Ken Silman and seconded by Lisa Hultz to approve the Contra Costa County Transportation Agreement for the 2009-2010 school year.
Roll Call: Unanimous

- c. **Approve LAIF Authorization Update/Resolution 14-09**

A motion was made by Jill Sprenkel and seconded by Karri Murayama to approve Resolution 14-09, changing authorization to include Eric Prater and Gaby Hellier as authorized signatures.
Roll Call: Unanimous

- d. **Approve employee stipends for phone and mileage**

A motion was made by Lisa Hultz and seconded by Karri Murayama to approve monthly employee stipends for phone and mileage as follows:

| | <u>Cell Phone</u> | <u>Mileage</u> |
|------------------|-------------------|----------------|
| Asst. Supt. | 50 | 75 |
| CBO | 50 | 75 |
| Principal | 50 | 20 |
| Prog. Admin. | 50 | 40 |
| Tech. Technician | | 50 |

Roll Call: Unanimous

- F. **CONSENT AGENDA:** A motion was made by Lisa Hultz and seconded by Jill Sprenkel to approve the following consent agenda.

1. Personnel

- a. Approve resignations from:
1) Ben Scinto, principal of Excelsior School, effective June 30, 2009
2) Kristin Brabec, classroom teacher, effective June 6, 2009
3) Francisco Zelaya, physical education teacher, effective June 6, 2009
b. Approve unpaid leave of absence for childcare for Kecia Fiori, classroom teacher, July 23, 2009 through October 9, 2009
c. Approve maternity leave of absence for Jacey Foreman, classroom teacher, July 23, 2009 through September 25, 2009
d. Approve maternity leave of absence for Stephanie Wong, from July 23, 2009, to six weeks post partum, followed by unpaid leave of absence until November 27, 2009.
e. Approve additional two hours per day for Mary Nelson, custodian (will be 6 hours per day total)

2. Business

- a. Warrants: 5/19/09; 5/26/09; 6/2/09; 6/9/09; 6/16/09; 6/25/09; 7/7/09; 7/14/09; 7/21/09
b. Minutes: 6/3/09; 6/11/09; 6/18/09; 6/19/09; 7/1/09; 7/14/09

3. Contracts for 2009-2010 school year with non-public agencies for special education students:

- a. Lynn Center in the amount of \$51,792
- b. Tobin World in the amount of \$245,238 and \$17,640
- c. Wordplay in the amount of \$39,280.50

4. Donations:

- a. From Timber Point PTA: \$500 for field trips, \$247.98 for "Green Mulch for Green Program," \$9,933 for 5 voice amplification systems, \$1,006.60 for Timber Point Planters

Roll Call: Unanimous

G. FUTURE MEETINGS

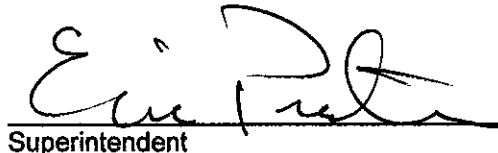
The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **August 20, 2009 (August 6, 2009 meeting cancelled)**. Karri Murayama would like the following agenda items discussed at a future meeting: Update on oven for cafeteria, cost to district for foreign language instruction; Bobbi Nugent asked that club procedures and protocols which was pulled from October, 2008, agenda be revisited.

H. ADJOURNMENT:

The meeting was adjourned at 10:52 p.m.



Clerk of the Board



Superintendent

Date Approved: 8/20/09