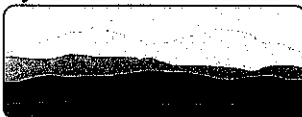


**BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT**

Location:

**Excelsior Multipurpose Room
14301 Byron Highway
Byron, CA 94514**

Byron Union School District



Thursday, November 4, 2010

MINUTES

A1. OPENING CEREMONIES

1. The meeting was called to order at **6:30 p.m.**
2. Roll Call: Board Members: Jill Sprenkel, President; Karri Murayama, Clerk
Bobbi Nugent, Elaine Landro, Kenneth Silman
Others: Ken Jacopetti, Superintendent

****ELAC Presentation:** Maddie Costa assembled parents from her ELAC committee to present data of their subgroup and discussed their hopes and fears of school experiences for Spanish-speaking families in the public school system.

A2. PUBLIC MEETING: 7:40 p.m.

3. Flag Salute
4. Approval of Agenda: A motion was made by Elaine Landro and seconded by Ken Silman to approve the agenda, removing Item E.3.b.

B. BOARD COMMUNICATIONS: All board members congratulated the re-elected board members and new board member, Jeffrey Sugimoto, and thanked the other candidates for running for a board seat and hoped that they would continue to stay involved.

Karri Murayama: Feels Jeff Sugimoto will be an asset to board; appreciated other two candidates coming to the meeting.

Bobbi Nugent: Looking forward to working with Jeff Sugimoto; attended Booville; interested in community service by students before they are seniors; had an opportunity to sit down with Dr. Rogers in Oakley to advocate for districts working with their PTAs for the benefit of the students; district needs to continue to meet with the Friends of Library to keep communications with them.

Elaine Landro: Attended Booville; went to Excelsior Haunting and enjoyed seeing students having a good time; went with Jill and Ken to "Race to Nowhere;" heard from Board Buddy and likes the idea behind it.

Ken Silman: Thanked ELAC parents for attending meeting; welcomed Jeff Sugimoto who will have an opportunity to be a part of growth of district; attended Parent University which helps parents teach their children; attended Timber Point's Literacy Night

Jill Sprenkel: Rachel's Challenge was an incredibly powerful day for students and parents and doesn't want to lose the impact over time; attended a weekly construction meeting and toured the construction site which is so beautiful and exciting; met with Kevin Graves to keep him in loop of what is happening; attended "Race to Nowhere" movie which was a powerful thought provoking movie for parents and educators, talking about what affects the high expectations of parents on their children does to them; met with a group of parents who want to know about charter schools and what that impact would be for our district; attended Excelsior staff meeting on targeted academic achievement and stated that the board supports the teachers to serve our students; wants to promote volunteerism, having parents and community get involved and train parents to become aides in specialized areas.

C. SUPERINTENDENT'S COMMUNICATIONS: Ken Jacopetti stated that David Allain, our new SRO, will be attending a two-day symposium in Sacramento, also stating that he is doing a wonderful job in district; ELAC meeting is an extension of meetings held over the past year.

D. PUBLIC PARTICIPATION: Karrie Hebert questioned the stipend that was listed and removed from this board meeting, as being excessive after others have lost and/or had reduced hours. Ellen Bower attended Excelsior's "Haunting" by invitation from Charles Miller; met with Jill Sprenkel; work together with district to get "Race to Nowhere" shown at the district; thanked Louise Colbert for getting report cards ready on Pinnacle.

E. SUPERINTENDENT REPORTS/RECOMMENDATIONS

1. STUDENT LEARNING AND ACHIEVEMENT

a. Presentation of Targeted Achievement Reports by Principals

Each school principal gave a snapshot on subgroup data and action plans for targeted and specific achievement plans.

- b. **Approve the Quarterly Uniform Complaint Form through October 31, 2010 showing no complaints filled**
A motion was made by Bobbi Nugent and seconded by Elaine Landro to approve the quarterly uniform complaint form through October 31, 2010.
Roll Call: Unanimous
- c. **Discussion on 2011-12 School Calendar Draft**
A draft of the 2011-12 school calendar was provided based on the approved Liberty High School calendar.
The item will be brought back for board approval.

10:15 p.m.: It was unanimously decided to extend meeting until 11:00 pm if necessary, extending past the 10:30 p.m. deadline.

2. **FINANCE AND FACILITIES**

- a. **Approve Resolution 16-10, 2010-11 State Budget Approval**
Gaby Hellier stated that Education Code requires that, after the state budget is approved, districts must provide an updated budget within 45 days to be presented to board and public, showing revisions made based on the state budget. The only major change is the \$400,000 increase to the revenue limit. Bobbi Nugent requested that there be an item on the next board meeting agenda regarding Paul Disario's progress and what financial information he will be providing to the board members.
A motion was made by Ken Silman and seconded by Jill Sprenkel to approve Resolution 16-10.
Roll Call: Unanimous
- b. **Approve expenditure of \$18,751.75 contingency overage to Ross F. Carroll on Measure C Excelsior expansion project to be paid from facility funds**
Ron Holcombe of Pacific Program Management updated the board on the status of the Excelsior Expansion Project, stating that the entry road is still targeted to be completed for use on November 17th. He explained that these additional expenditures were necessary due to exceeding contract limits not shown or known at the time of the bid approval. The biggest additions were a higher charge by Byron Irrigation District (\$32,308), additional work needed to prepare and move site storage container, temporary fencing for student protection, and unknown water utilities underneath new entry road. Mr. Holcombe stated it would delay opening of new entry road if not approved now, and that the expenditure is 16/100th of one percent of the total project, which he feels is very minimal. Bobbi Nugent would have liked a written report from Ron Holcombe rather than verbal.
A motion was made by Ken Silman and seconded by Karri Murayama to approve expenditure of \$18,751.75.
Roll Call: Ayes: Ken Silman, Jill Sprenkel, Elaine Landro, Karri Murayama
Abstain: Bobbi Nugent

3. **HUMAN RESOURCES**

- a. **Approve temporary position at Discovery Bay School for the 2010-11 school year only: Instructional Aide position, 2 hours per week, targeted for fifth grade EL students to examine data and to increase students' abilities on CELDT tests at an amount not to exceed \$800 to be paid through donation funds**
A motion was made by Karri Murayama and seconded by Ken Silman to approve this temporary position at Discovery Bay School.
Roll Call: Unanimous
- b. **Approve annual stipend for the 2010-11 school year for Mike Musser, for oversight and special duties of maintenance and operations of facilities in the amount of \$10,000 already in budget**
This action item was pulled from agenda.

4. **BOARD POLICIES**

- a. **Approval of Board Bylaw 9100, Organization, Revision**
Board members discussed changing language of BB 9100 to allow more flexibility. Bobbi Nugent felt rushed to make a decision, but members agreed to Option B presented. Karri Murayama asked that "clerk" be changed to "Vice President."
A motion was made by Bobbi Nugent and seconded by Ken Silman to revise Board Bylaw 9100 as recommended.
Roll Call: Unanimous

b. **Second Reading of CSBA Recommended Board Policy and Administrative Regulations Revisions, July, 2010**

Because of the lateness of the meeting, this item will be brought back to the next meeting.

F. **CONSENT AGENDA:** Congratulations were given to Ken Jacopetti for his appointment as Superintendent. Thanks were given by Karri Murayama to the Timber Point PTA and Lions Club for their donations. It was also requested that a letter be sent to Laura Elliott to thank her for her yearly donation through the matching gift program at PG&E.

A motion was made by Ken Silman and seconded by Elaine Landro to approve the following consent agenda:

1. **Personnel**
 - a. Approve employment of Ken Jacopetti as Superintendent effective October 14, 2010, through June 30, 2013
 - b. Approve Lisa Luther's resignation of two hours of secretarial relief (one hour Discovery Bay and one hour Timber Point Schools)
 - c. Approve employment of Kim Pedro, one hour per day secretarial relief, at Discovery Bay School
 - d. Approve employment of Tina Sunseri, one hour per day secretarial relief, at Timber Point School
 - e. Approve employment of Shelly Lichlyter, teacher's aide at Discovery Play School, 3.8 hrs per day to fill vacant position
 - f. Approve employment of Sylvia Gutierrez and Laura Johnson, Discovery Play School teachers, 8 hours per day each, to fill vacant positions
2. **Business**
 - a. Warrants: Batches: 330, 340, 540
3. **Minutes:** 9/9/10 (Special Meeting); 9/16/10; 10/14/10
4. **Donations:**
 - a. Discovery Bay Lions Club in the amount of \$400 to Erika Parlog's class to support a grant for communication devices and \$200 for Rachel's Challenge bracelets
 - b. Timber Point PTA in the amount of \$2,650 for extra yard duty (\$2,500) and extra time (\$150)
 - c. Laura Elliot in the amount of \$300 through quarterly PG&E foundation matching gifts to Excelsior School
5. **Contracts with Non Public School Agencies for special education students:**
 - a. Foundations Therapy in the amount of \$2,116.50
 - b. Lynn Center in the amount of \$21,840
 - c. Word Play for four students in the amounts of \$3,000 each student

Roll Call: Unanimous

H. **FUTURE MEETINGS**

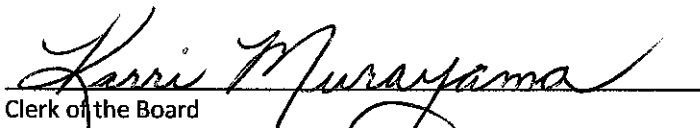
The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **November 18, and December 9 (Reorganizational Meeting) 2010**

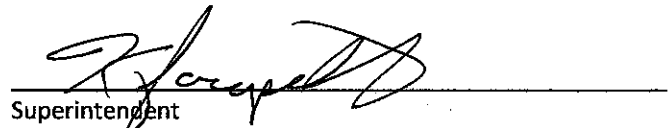
*Bobbi Nugent asked that, in the future, the budget deficit tally provided by the business office be a part of the board agenda rather than just giving to board members separately. Karri Murayama requested that the next board meeting include a discussion item on job descriptions and that the policy committee meet regarding revising policies on bullying and community service by students.

I. **UPCOMING SCHOOL ACTIVITIES:** December 15, 3:30-5:00: Holiday Staff Appreciation/TOY reception

J. **ADJOURNMENT:**

The meeting was adjourned at 10:59 p.m.


Clerk of the Board


Superintendent

Date Approved: 11/18/10