

**BOARD MEETING OF THE BOARD OF TRUSTEES
Of the BYRON UNION SCHOOL DISTRICT**

Location:
Excelsior Multipurpose Room
14301 Byron Highway
Byron, CA 94514

Byron Union School District



Thursday, October 14, 2010

**Closed Session: 6:00 p.m.
Public Meeting: 7:00 p.m.**

MINUTES

A1. OPENING CEREMONIES

1. The meeting was called to order at **6:00 p.m.**
2. Roll Call: Board Members: Jill Sprenkel, President; Karri Murayama, Clerk
Bobbi Nugent, Elaine Landro, Kenneth Silman
Others: Ken Jacopetti, Interim Superintendent
3. **CLOSED SESSION:**
Government Code Section 54957
Public Employee Performance Evaluation
Title: Interim Superintendent

A2. PUBLIC MEETING: Reopened at 7:12 p.m.

4. Flag Salute
5. Approval of Agenda: A motion was made by Ken Silman and seconded by Elaine Landro to approve the agenda, changing Consent Agenda Item 1.e. to read: Employment of Jay Mattox as .5 FTE Music Instructor at Excelsior beginning November 29, 2010.
6. Report Out from Closed Session: None

B. BOARD COMMUNICATIONS

Ken Silman: Felt Greg Ruiz' internal newsletter was helpful and productive; attended the Teacher of the Year Dinner honoring Kerry Flaherty; encouraged everyone to attend and support activities planned at all sites
Bobbi Nugent: Attended part of the CPI training held at Excelsior School; with upcoming board member elections, wanted to take the opportunity to thank Karri Murayama for her dedication to the district and for helping her as a board member.
Karri Murayama: Excited that the country is taking a strong stand on education and feels that good things will come out of it; glad to see actual buildings being constructed at Excelsior School

C. SUPERINTENDENT'S COMMUNICATIONS: Ken Jacopetti also attended the Teacher of the Year Dinner and was impressed with all of the dynamic presentations by the honorees; calibration of writing update will be presented at the November 4th board meeting; was impressed with the number of people attending Timber Point's Brown Bag Lunch and Grandparents' Day; the district is continuing to monitor finances which is a critical piece to move forward.

D. PUBLIC PARTICIPATION:

Shannon Skinner urged the district to contact the county librarian, Anne Cain, in regards to a possible joint use library; she also had concerns about the procedures used by the lunch program at Excelsior
Betty Sanchez had a question about YouTube procedures and what will be the process for approving sites that are added to classrooms.
Lisa Hodgson read her letter regarding Items E.2.a. and b., feeling that, with financial crisis, the district monies should not be spent on anything other than students.
Ellen Bower also attended the TOY dinner which was a nice evening for Kerry Flaherty; the BTA is providing assistance to the district: assigned board buddies to board members, provided babysitting at Literacy Night, helped sponsor staff development lunch; she also stated that she appreciated Greg Ruiz's internal newsletter spotlighting certificated staff.

E. **SUPERINTENDENT REPORTS/RECOMMENDATIONS**

1. **FINANCE AND FACILITIES**

a. **Measure C Update/Ron Holcombe, Pacific Program Management**

Ron Holcombe reported that the structural steel has been delivered to the site, the underground electrical and plumbing is 99% complete, concrete curbs have been installed. The new entry road should be functional on November 17th. It was requested that updates be given to the staff and students at a Monday huddle.

b. **Financial Update/ Approve Resolution 15-10, Authorization to Increase/Decrease Budget Transfers**

A motion was made by Ken Silman and seconded by Karri Murayama to approve Resolution 15-10.
Roll Call: Unanimous

c. **State Budget Update**

Gaby Hellier, Chief Business Official, presented information given at the recent School Services of California budget update as a result of the budget passed and signed by the governor. It was reported that, based on the current updates and monies to be received from the state, the district is no longer deficit spending for the 2010-11 school year. However, there are many uncertainties such as possible midyear budget cuts, cash deferrals which causes cash flow limitations, possibility of increased special education costs, etc.

2. **DIRECTION OF THE DISTRICT**

a. **Approve CSBA Masters in Governance Training, registration costs only, at a not to exceed amount of \$1,600 per interested board member**

There was discussion by board members and audience regarding the importance of board training to build its own capacity as a board, especially in hard financial times, and whether the district should pay for just the registration cost or cover the additional costs to the board member as well.

A motion was made by Bobbi Nugent and seconded by Elaine Landro to approve CSBA Masters in Governance Training at a not to exceed amount of \$2,500 for an interested board member to attend.

Roll Call: Ayes: Karri Murayama, Bobbi Nugent, Elaine Landro
Nos: Ken Silman, Jill Sprenkel

Motion passed.

b. **Approve CSBA Annual Conference attendance by interested board members and Superintendent, registration costs only, at a not to exceed amount of \$455 per person, or \$650 for new board member and Superintendent to attend new board member training in addition to Conference**

There was additional discussion by board members and audience regarding the importance of board training, especially in hard financial times, and whether the district should pay for just the registration costs or cover the additional costs to the board members as well.

A motion was made by Bobbi Nugent and seconded by Ken Silman to approve CSBA Annual Conference attendance by interested board members and the Superintendent, and to cover expenses incurred by those attending.

Roll Call: Ayes: Bobbi Nugent, Karri Murayama, Elaine Landro
No: Jill Sprenkel
Abstain: Ken Silman

Motion passed.

c. **Review of Board Bylaw 9100, Organization**

Some board members had concerns about the current Board Bylaw 9100 in regards to the presidency and limitations of terms. Alternate wording was suggested. The board policy committee will meet and send out draft revisions for possible approval at the November 4 board meeting.

At 10:15 p.m., based on board policy that it is necessary to agree to conduct meetings past 10:30 p.m., a motion was made to extend the meeting one hour, or until 11:15 p.m. Roll Call: Unanimous

- d. **Discussion regarding Teacher of the Year Reception to be organized by Board Hospitality Committee**
It was decided that the hospitality committee would organize a Teacher of the Year Reception prior to the November 4 board meeting, possibly beginning at 4:00 p.m. Notifications will go out within the next few days so that staff can plan accordingly.

3. **BOARD POLICIES**

- a. **First Reading of CSBA Recommended Board Policy and Administrative Regulations Revisions, July, 2010**
This item will be brought back to the November 4, 2010 board meeting.

F. **CONSENT AGENDA**

Minutes of September 16th were pulled from agenda. It was noted that the contract that enables Sara Madrigal to provide therapist services while working on the requirements for her therapist license will pay a supervisor to oversee her volunteer hours while serving her volunteer hours at the district.

A motion was made by Ken Silman and seconded by Jill Sprengel to approve the consent agenda.

1. **Personnel**

- a. Employment of Lisa Luther, 3.83 hours per day Food Services Assistant
- b. Employment of Amy Brossard, music docent at Timber Point School for the 2010-11 school year
- c. Employment of Kari Prieto, 3.5 hour per day Special Education Instructional Aide at Discovery Bay School
- d. Employment of Rocio Ceja, 3.5 hour per day Special Education Instructional Aide at Excelsior School
- e. Employment of Jay Mattox as .5 FTE Music Instructor at Excelsior beginning November 29, 2010.

2. **Business**

- a. Warrants: Batches: 030, 530, 730, 040
- b. Approve contract with Sara Madrigal to provide counseling/psychotherapy therapy at a not to exceed amount of \$2,500

3. **Minutes: 9/9/10; [9/16/10 pulled]**

4. **Donations:**

- a. Discovery Bay P.T.A. in the amount of \$4,500 (art: \$3,000; music: \$1,000; classroom aides: \$500); \$183.73: art supplies
- b. Timber Point P.T.A. in the amount of \$6,000 (reading specialist); \$6,000 (art, music, library)
- c. Automated Computer Environments in the amount of \$100 for DBE Library Fund

Roll Call: Unanimous

H. **FUTURE MEETINGS**

The next regularly scheduled meeting of the Governing Board of Trustees is scheduled for: **November 4, 2010**

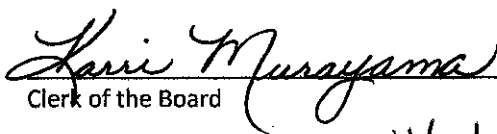
I. **UPCOMING SCHOOL ACTIVITIES:**

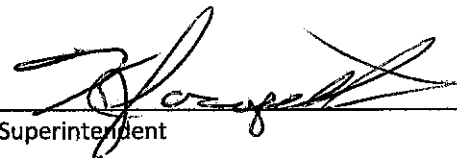
- October 18-29: Discovery Bay School Food Drive
- October 18-22: Excelsior Middle School Canned Food drive
- October 19: Academy Fall Performance: 7-8 pm
- October 21: Timber Point Recycle Day/Literacy Night; Rachel's Challenge: Assemblies; Parent/Community: 7:00 p.m.
- October 23: Discovery Bay School Booville: 5-8 pm
- October 27: Timber Point Family Science Night
- October 29: Halloween Parades: TP: 8:45 am, DB: 10 am; Excelsior Haunting, 3-5 pm
- November 4: Board Meeting

Adjourned to reconvene closed session: 10:50 p.m.

J. **ADJOURNMENT:**

The meeting was adjourned at 11:15 p.m.


Clerk of the Board


Superintendent

Dated Approved: 11/4/10